



Village of Teslin

Agenda #18-21

November 22, 2021
Rec Plex at 6:30 p.m.
Conference call 1-866-969-8429
Meeting ID 7644656#

Page

- 1. Adoption of Agenda**
 - 1.1 Adoption of the Agenda for November 22,2021.

 - 2. Adoption of Minutes**
 - 2.1 Adoption of the Minutes for November 8,2021 Minutes Enclosed.
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- 3. Hearing of Delegations and Individuals**
 - 3.1 October 2021 RCMP Report
[October 2021 Monthly Report](#)
- 7 - 12
- 4. Reports and Recommendations of Boards Established by Council**
 - 5. Reports from Village Administration, Standing or Special Committees of Council**
 - 5.1 October 2021 Financial Statement
[October Balance sheet](#)
[October variance report](#)
- 13 - 20
- 6. Receipt of Notice of Motion to be considered at a Subsequent Meeting of Council**



Village of Teslin

November 8, 2021
Regular Council Meeting
Minutes

Meeting #17-21

Members Present:

Mayor Gord Curran
Councilor Luc Johnston
Councilor Jeff Myke
Councilor Juanita Kremer
Councilor Trevor Sallis

Members Absent:

Public Present: Deputy Chief, Alex Oakley

Mayor Gord Curran called the meeting to order at 6:30 p.m.

1. Adoption of Agenda

1.1 Adoption of the Agenda for November 8, 2021.

85-17-21

Moved by Councilor J. Myke _____;

Seconded by Councilor T Sallis _____;

BE IT RESOLVED that Village Council adopted the Agenda for November 8, 2021, with the following changes.

7.5 YG - Clean Energy Act Engagement

7.6 Minister Mostyn - Better Building Program & Amendments to the Municipal Act & Assessment Taxation Act.

7.7 Leader of the Yukon NDP, Kate White - Better Building Program

~carried~

2. Adoption of Minutes

2.1 Adoption of the Minutes for October 12, 2021 Minutes Enclosed.

86-17-21

Moved by Councilor J. Kremer _____;

Seconded by Councilor T. Sallis _____;

BE IT RESOLVED that Village Council approved the Minutes of October 12, 2021, as presented.

~carried~

3. Hearing of Delegations and Individuals

3.1 October 2021 RCMP Report
Postponed

4. Reports and Recommendations of Boards Established by Council

5. **Reports from Village Administration, Standing or Special Committees of Council**

- 5.1 CAO Report October 2021
Information
- 5.2 Recreation Report October 2021
Information
- 5.3 September 2021 Financial Statements

87-17-21

Moved by Councilor T. Sallis _____;
Seconded by Councilor J. Kremer _____;

BE IT RESOLVED that Village Council approved the September 2021
Financial Statements, as presented.

~carried~

6. **Receipt of Notice of Motion to be considered at a Subsequent Meeting of Council**

7. **Consideration of Items of Correspondence**

- 7.1 Yukon Police Council Annual Report 2020-2021
Information
- 7.2 Amendments to Assessment and Taxation Act and the Municipal Act
Information
- 7.3 Yukon News- Letter of Support Request
Information
- 7.4 Yukon Heritage Resources Board- 2020-2021 Annual Report
Information
- 7.5 YG - Clean Energy Act Engagement
Add to the joint Council meeting
- 7.6 Minister Mostyn - Better Building Program & Admendments to the
Municipal Act & Assessment Taxation Act.
Information
- 7.7 Leader of the Yukon NDP - Kate White Better Building Program
Village of Teslin Council will draft a letter in response, outlining our
concerns about administrating the better building program as a local
improvement charge.

8. **Consideration of Items of Accounts Payable by Village**

- 8.1 Accounts Payables October 2021

88-17-21

Moved by Councilor J Myke _____;
Seconded by Councilor J Kremer _____;

BE IT RESOLVED that Village Council approved the October 2021
Accounts Payables in the amount of \$\$1,400,558.66, as presented.

~carried~

9. Introduction and Consideration of By-laws

9.1 First and Second Reading of Bylaw #21-246 Proceedings of the Council
of the Village of Teslin

89-17-21

Moved by Councilor L Johnstone _____;
Seconded by Councilor J Myke _____;

BE IT RESOLVED that Village Council had a first and second reading of
bylaw #21-246 “ A bylaw to regulate the proceedings of the Council of the
Village of Teslin”

-Carried-

10. New and Unfinished Business

10.1 AYC Update
90-17-21

Moved by Councilor T. Sallis
Seconded by Councilor J. Kremer

BE IT RESOLVED that Councilor Myke be appointed as the Village of
Teslin representative on the Association of Yukon Communities Board.
FURTHERMORE Councilor Johnstone is appointed as the alternate
representative.

-Carried -

10.2 Covid-19 Update
Information

10.3 Projects Update
Information

10.4 Appointment of Deputy Mayor
91-17-21

Moved by Councilor T. Sallis
Seconded by Councilor J. Myke

BE IT RESOLVED that Councilor Kremer be appointed as Deputy
Mayor for the Village of Teslin.

10.5 Council Code of Conduct- Official Signing
All Councilors signed the code of conduct.

11. Question Period

12. Closed Session

13. Scheduled meetings and other important dates for Council

13.1 Scheduled Meetings

Village of Teslin
#17-21

November 8, 2021

14. Adjournment

Meeting adjourned at _8:00_ p.m.

Gord Curran, Mayor

Shelley Hassard, CAO



**MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
October 2021**

**Teslin Detachment
“M” Division Yukon**

Teslin Detachment responded to 41 calls for service during the month of October 2021, below is a breakdown of calls for service for October 2021 in comparison to October 2020.

OCCURRENCES	Oct 2021	Year to Date Total	Oct 2020	Year to Date Total 2020
Assaults	0	19	1	12
Break and Enters	0	2	0	4
Thefts	0	4	0	14
Drugs	0	0	0	0
Uttering Threats	0	6	0	14
Driving Complaints	4	73	4	42
Disturbance / Mischief	10	58	8	75
Impaired Driving	2	14	3	15
Vehicle Collisions	2	18	4	17
Fail to Comply	1	9	0	5
Mental Health Act	0	4	0	8
Assistance	3	27	5	43
Missing Persons/Wellbeing	0	15	2	13
Sexual Assault	0	1	0	2
Other Complaints	19	101	23	136
Charges (Traffic)	3	51	2	18
Charges (Criminal)	0	12	3	12
Total Calls	41	385	48	397

	Oct 2021	Year to Date Total 2021	Oct 2020	Year to Date Total 2020

Prisoners held locally	0	15	1	17
Prisoners transported to WCC	0	0	0	0
Total Prisoners	0	15	1	17

Justice Reports	Oct 2021	Year to Date Total 2021	Oct 2020	Year to Date Total 2020
Victim Services Referrals	0	4	1	6
Youth Diversions	0	2	0	0
Adult Diversions	0	2	0	0

Annual Performance Plan (A.P.P.) Community Priorities

Community approved priorities are:

- (1) Youth – Alcohol/Drugs – Engagement
- (2) Aboriginal Communities – Community Involvement
- (3) Road Safety (Traffic) – Speeding

(1) This month the detachment addressed the issue of Youth – Reduce victimization and prevent crime involving youth by:

Our members recognize the value of positive youth-police involvement/engagement and how it strengthens our relationships with Teslin youth.

- Cpl. Blake and Cst. Handrahan coaching minor hockey twice a week Tuesday and Saturday's, some instances where cancellations may occur due to unforeseen circumstances.
- Cst. Handrahan is one of the leaders for Girl Guides, occurs every Monday after school.
- All members are helping out with the breakfast program at the school Mon-Fri at 8:00 am for 45 mins – 1 Hr, attendance is regular unless members are away or dealing with other matters.
- All members involved with either setting up, taking down or being a part of the Haunted House on Oct 30th, many hours put into preparation also.

(2) This month the detachment addressed the issue of Aboriginal Communities – Community Involvement by:

Our members recognize the value of the mutual and respectful relationship we share with our First Nations and Community partner's in Teslin.

- Teslin members continuously engaged with local leadership and community partners, discussions are ongoing on a regular basis.
- Cpl. Blake took part in the Interagency Meeting for the Youth in the community.
- Cpl. Blake and Cst. Handrahan attend Volleyball regularly.
- Cst. Hamidi attends Basketball regularly.
- Cpl. Blake and Cst. Handrahan take part in adult Pickleball on a regular base.
- Cpl. Blake and Cst. Hamidi take part in Adult Hockey on a regular bases
- Cst. Handrahan attended a session at the Heritage Center focused on medicine making.

(3) This month the detachment addressed the issue of Contribute to community safety (Traffic) by:

Teslin members continue to be actively involved in maintaining the safety of our roadways in and around the community of Teslin.

- Patrol Hours - 59 Hrs (Does not include time responding to calls for service).
- Vehicle Stops - 12
- Violation Tickets – 3

Should you come across a suspected impaired driver, maintain a safe distance and call 911. Provide the operator with as much detail as possible, such as the vehicle description, direction of travel, driver description if able, and plate number.

Report Crimes Anonymously, Call **Crime Stoppers – 1 (800) 222-8477**

Notable Occurrences for the Month:

Be careful when responding to phishing emails or calls from agencies disguising

themselves as possibly the Red Cross, Health Canada, Canada Revenue or other agencies. Avoid giving out your personal or financial information details and report the call to the Canadian Anti Fraud Centre at **1-888-495-8501 (toll free)**.

Current Staffing Situation

Cpl. Noland Blake (Away on leave Oct 3 – 23)
Cst. Amy Handrahan
Cst. Ziauddin Hamidi

Should you have any questions or concerns, please do not hesitate to contact me.

Teslin RCMP respectfully acknowledges that we work within the Traditional Territories of the Teslin Tlingit Council.

Thank you / Gùnálchîsh,

Cpl. Noland Blake NCO i/c
Teslin RCMP
Telephone: (867) 390-2677
Email: noland.blake@rcmp-grc.gc.ca

Canada 

VILLAGE OF TESLIN

Balance Sheet
As Of October 31, 2021

ASSETS

CURRENT ASSETS

B.O.M. Village	2,395,486.19	
B.O.M. S/A Building Res.	219,756.68	
B.O.M. S/A Equipm't Res.	488,974.64	
B.O.M. S/A Fire truck reserv	360,550.19	
Dump Reserve Bank BOM	311,218.44	
B.O.M S/A Recreation Reserve	111,029.12	
B.O.M S/A Future Dev. Reserve	130,306.82	
Petty Cash	100.00	
Landfill User Float	1,550.00	
Employees' Health Ins. Rcvbl.	1,533.26	
Total Cash and Investments		<u>\$4,020,505.34</u>

ACCOUNTS RECEIVABLE

A/R Municipal Services	30,217.79	
Allowance Doubtful Accts.	(95.29)	
Accounts Receivable Taxes	1,303.95	
Property Held for Resale	35,915.36	
Reserve Property Held for Sale	(160.19)	
Accounts Receivable GST	119,427.91	
GST REBATE ACCT	34,165.33	
GST INPUT TAX CREDITS	302.05	
AYC Self Insuring Program	45,995.00	
Net Accounts Receivable		<u>\$267,071.91</u>

Total - Current Assets

\$4,287,577.25

FIXED ASSETS AT COST

Machinery and Equipment	1,250,770.53	
Acc. Amort Machine & Equipm	(730,771.93)	
Net Book Value		<u>\$519,998.60</u>
Buildings and Land	623,203.74	
Acc. Amort. Buildings	(185,769.21)	
Net Book Value		<u>\$437,434.53</u>
Accumulated Amortization Recreat	(2,660,895.98)	
Net Book Value		<u>-\$2,660,895.98</u>
Transportation Asset	6,602,801.64	
Acc Amort. Transportation	(1,604,516.99)	
Net Book Value		<u>\$4,998,284.65</u>

VILLAGE OF TESLIN

Balance Sheet
As Of October 31, 2021

FIXED ASSETS AT COST

Arena Equipment	5,311,296.37		
Acc Amort. Arena	(2,442,937.89)		
Net Book Value		<u>\$2,868,358.48</u>	
Total Fixed Assets			<u>\$6,163,180.28</u>

Total - Assets

\$10,450,757.53

LIABILITIES AND RESERVES

CURRENT LIABILITIES

Accounts Payable	499,291.03		
BDO Accrual	21,000.00		
Employees' Health Ins. Pble.	(49.71)		
Public/Contractors Clearing Account	5.55		
Employees' Accrued Vacation	47,190.93		
Accrued Wages	26,897.97		
Employees' Accrued Comp Time	4,996.08		
Gas Tax Old Revenue	3,383.48		
Deferred Revenue Recreation Soci	18,945.34		
Security Deposits Water	8,692.69		
Security Deposits Sewer	150.00		
Deposits Compost Bins	210.00		
Cash Over/Under	(88.18)		
Community Training Trust	9,621.91		
Total current liabilities		\$640,247.09	

RESERVES

Equity on Other Non Financial Ass	49,074.00		
Infrastructure/Bldg R/Reserve	218,752.55		
Equipment Replacement Reserve	486,520.35		
Fire Truck Replacement Reserve	358,902.73		
Dump reserve	309,796.40		
Recreation Reserve	110,528.78		
Cash Flow Reserve	76,069.67		
Future Development Reserve	129,711.40		
AYC Self Insuring Reserve	45,995.00		
Total Reserves		\$1,785,350.88	

Total Liabilities & Reserves

\$2,425,597.97

EQUITY

General Surplus	18,152,654.94		
Surplus for the Year	422,810.06		
Total Equity		<u>\$18,575,465.00</u>	

Total Liabilities & Equity

\$21,001,062.97

VILLAGE OF TESLIN

Variance Report
For The 10 Periods Ending October 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
MUNICIPAL REVENUES				
Taxes	344,090.00	348,276.53	4,186.53	101%
Sewer	48,100.00	42,740.69	(5,359.31)	89%
Water	137,000.00	117,997.69	(19,002.31)	86%
Garbage/Recycling	68,520.00	56,352.45	(12,167.55)	82%
Dog Licensing/Fines	1,000.00	1,035.00	35.00	104%
Sale of Goods/Fixed Assets	11,000.00	21,327.22	10,327.22	194%
Rents - Commercial	0.00	0.00	0.00	
Rentals - Facilities	19,900.00	22,392.77	2,492.77	113%
Miscellaneous Services/Charges	1,005.00	925.46	(79.54)	92%
Business Licenses/Permits	7,775.00	9,483.57	1,708.57	122%
Sale of Land	0.00	20,000.00	20,000.00	
Interest	15,000.00	13,328.94	(1,671.06)	89%
Total: Municipal Revenue	653,390.00	653,860.32	470.32	100%
OTHER REVENUES				
Comprehensive Funding	1,065,180.28	1,065,180.28	0.00	100%
YG - Other/ Firesmart	110,000.00	749,688.79	639,688.79	682%
Gas Tax Revenues	183,640.00	206,427.00	22,787.00	112%
Transfer from Reserves	0.00	0.00	0.00	
Teslin Tlingit Council Funding	0.00	37,096.24	37,096.24	
Prior Year Surplus	0.00	0.00	0.00	
Recreation Revenues VOT	212,704.21	164,693.30	(48,010.91)	77%
Recreation Society Revenue	18,945.34	0.00	(18,945.34)	0%
Yukon Lotteries	17,597.00	17,597.00	0.00	100%
TVFD Fund Raiser	3,056.75	3,056.75	0.00	100%
Grant Teslin Training Fund	0.00	0.00	0.00	
Community Trust Training Society	1,000.00	3,000.00	2,000.00	300%
Total: Other Revenues	1,612,123.58	2,246,739.36	634,615.78	139%
TOTAL REVENUES	2,265,513.58	2,900,599.68	635,086.10	128%

VILLAGE OF TESLIN

Variance Report
For The 10 Periods Ending October 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
EXPENSES				
COUNCIL and ADMINISTRATION				
Council/Elections	46,600.00	29,224.69	17,375.31	63%
PSAB	0.00	0.00	0.00	
Municipal Centre- Maintenance/Repairs	11,500.00	8,551.51	2,948.49	74%
Municipal Centre- Utilities	50,000.00	40,983.04	9,016.96	82%
Insurance/Appraisals	132,000.00	132,665.00	(665.00)	101%
Bank Charges	4,000.00	3,706.54	293.46	93%
Audit Fees	32,000.00	33,920.00	(1,920.00)	106%
Assessment Fees	5,400.00	5,498.21	(98.21)	102%
Legal Fees	12,000.00	728.00	11,272.00	6%
AYC /Memberships / Licences	21,565.53	21,778.50	(212.97)	101%
Advertising	0.00	3,127.85	(3,127.85)	
Office Equipment/Supplies/Fees	16,800.00	12,453.61	4,346.39	74%
Administration Wages/ Benefits/Training	256,200.00	192,583.09	63,616.91	75%
Donations	0.00	0.00	0.00	
Total: Administration Expenses	588,065.53	485,220.04	102,845.49	83%
PROTECTIVE SERVICES				
Animal Control	2,200.00	1,467.70	732.30	67%
Insect Control	4,000.00	4,617.00	(617.00)	115%
EMO	1,000.00	669,908.72	(668,908.72)	66991%
Fire Department	55,706.75	26,107.98	29,598.77	47%
Total: Protective Services	62,906.75	702,101.40	(639,194.65)	1116%
TRANSPORTATION SERVICES				
Vehicle / Equipment Maintenance	21,764.96	8,417.38	13,347.58	39%
Vehicle / Equipment Gas	14,000.00	13,191.31	808.69	94%
Tools / Supplies	26,000.00	20,269.41	5,730.59	78%
Municipal Centre Landscaping	7,500.00	8,737.50	(1,237.50)	117%
Sanding	6,000.00	100.00	5,900.00	2%
Roads/Ditches / Drainage	84,500.00	88,346.66	(3,846.66)	105%
Snow Clearing	60,000.00	51,987.61	8,012.39	87%
Sweeping	0.00	0.00	0.00	
Patching	1,000.00	0.00	1,000.00	0%
Wages / Benefits /Training	192,200.00	162,869.71	29,330.29	85%
Street Lights	19,000.00	15,665.77	3,334.23	82%
Total: Transportation Services	431,964.96	369,585.35	62,379.61	86%
MUNICIPAL ENVIRONMENTAL SERVICES				
Water	155,000.00	105,029.11	49,970.89	68%
Lagoon / Wetlands	8,000.00	5,518.78	2,481.22	69%
Sewer System	33,600.00	30,230.41	3,369.59	90%
Sewer Pumpouts	3,800.00	3,064.42	735.58	81%
Environmental Cleanup	2,000.00	0.00	2,000.00	0%
Landfill	159,650.00	124,800.23	34,849.77	78%
Garbage Collection/Recycling	56,500.00	52,109.12	4,390.88	92%
Total: Environmental Health	418,550.00	320,752.07	97,797.93	77%

VILLAGE OF TESLIN

Variance Report
For The 10 Periods Ending October 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
PUBLIC HEALTH & WELFARE				
Cemeteries	5,000.00	0.00	5,000.00	0%
Seniors Home & Yard Maintenance	0.00	0.00	0.00	
Total: Public Health & Welfare	5,000.00	0.00	5,000.00	0%
COMMUNITY DEVELOPMENT				
Planning & Zoning	158,300.00	95,547.73	62,752.27	60%
Board of Variance	0.00	0.00	0.00	
Total: Community Development	158,300.00	95,547.73	62,752.27	60%
Seasonal Employment				
Wages / Benefits	0.00	0.00	0.00	
Total: Seasonal Employment	0.00	0.00	0.00	#N/A
RECREATION PROGRAMS VOT & REC SOCIETY				
Recreation Programmer/Programming	285,134.00	150,527.74	134,606.26	53%
Yukon Lotteries	17,597.00	10,200.00	7,397.00	58%
Recreation Society Programs	18,945.34	4,234.86	14,710.48	22%
Total: Recreation Programs	321,676.34	164,962.60	156,713.74	51%
RECREATION FACILITIES & OTHER PROGRAMS				
Arena Facility	54,250.00	36,614.07	17,635.93	67%
Curling Facility	2,000.00	341.45	1,658.55	17%
Recreation Hall	68,700.00	61,392.20	7,307.80	89%
Ball Diamond	9,500.00	8,500.00	1,000.00	89%
Dock/Marina	13,500.00	16,075.91	(2,575.91)	119%
Old Community Hall	0.00	0.00	0.00	
Parks/Trails	3,100.00	2,317.86	782.14	75%
Firesmart	35,000.00	9,938.00	25,062.00	28%
Boardwalk	10,000.00	10,000.00	0.00	100%
Tourism & Other	0.00	0.00	0.00	
Facilities Wages / Benefits	83,000.00	67,634.79	15,365.21	81%
Total: Other Programs	279,050.00	212,814.28	66,235.72	76%
TOTAL O&M EXPENSES	2,265,513.58	2,350,983.47	(85,469.89)	104%
NET OPERATING SURPLUS (Deficit)	0.00	549,616.21	549,616.21	24%

VILLAGE OF TESLIN

Variance Report
For The 10 Periods Ending October 31, 2021

Account Name	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
REVENUES/EXPENSES				
RESERVE REVENUE				
Building Reserve Interest Earned	1,200.00	1,004.13	195.87	84%
Equipment Reserve Interest Earned	3,000.00	2,454.29	545.71	82%
Gas Tax Reserve Interest Earned	0.00	0.00	0.00	
Recreation Reserve Interest Earned	0.00	500.34	(500.34)	
Future Dev. Reserve Interest Earned	725.00	595.42	129.58	#N/A
Fire Truck Reserve Interest Earned	1,800.00	1,647.46	152.54	92%
Dump Management Reserve Interest Ea	1,700.00	1,422.04	277.96	84%
TOTAL: Reserve Revenue	8,425.00	7,623.68	801.32	90%
CAPITAL REVENUE				
Block Funding	336,372.72	336,372.72	0.00	100%
Capital Interest	0.00	0.00	0.00	
Transfer from Other Funds	75,000.00	64,168.25	10,831.75	86%
JEPP Funding	0.00	0.00	0.00	
Community Development Fund Reven	108,940.00	54,470.00	54,470.00	50%
YTG Funding	115,060.00	89,260.00	25,800.00	78%
Outside Project Funding	490,000.00	49,423.00	440,577.00	10%
Gas Tax Revenue	166,000.00	50,000.00	116,000.00	30%
Building Canada Fund	6,050,000.00	1,622,174.32	4,427,825.68	27%
WRRRI Recycle Centre Insulation etc	0.00	0.00	0.00	
TOTAL: Capital Revenue	7,341,372.72	2,265,868.29	5,075,504.43	31%
CAPITAL EXPENSES				
Recplex				
Rec Plex building Capital Lift	285,000.00	3,888.75	281,111.25	1%
Chairs	0.00	0.00	0.00	
Emergency LED Lights	0.00	0.00	0.00	
Recplex equipment /security cameras	10,000.00	5,681.00	4,319.00	57%
Water Supply 2014/Rec Centre Fuel Lin	0.00	0.00	0.00	
GAS TAX 2009 029 Rec Complex Energ	0.00	0.00	0.00	
Storage	0.00	0.00	0.00	
Recplex Hot Water Tanks	0.00	0.00	0.00	
Gas Tax 2011 015 Recplex heat recover	0.00	0.00	0.00	
Recplex upgrade Energy	0.00	0.00	0.00	
Recplex Energy Upgrades BCF	0.00	0.00	0.00	
Total RecPlex	295,000.00	9,569.75	285,430.25	3%
Old Community Hall				
Old Community Hall	0.00	0.00	0.00	
Total Old Community Hall	0.00	0.00	0.00	#N/A
Municipal Centre				
Building Modifications Energy	700,000.00	18,981.50	681,018.50	3%
LOTTERIES/ CANOR Community Sign	0.00	0.00	0.00	
Job Classification & Wage Scale	0.00	0.00	0.00	
Dog Kennels	0.00	0.00	0.00	
Boardwalk Project	0.00	0.00	0.00	
Marina Enhancement Project	0.00	0.00	0.00	
Communications Corridor to Arena & Re	0.00	0.00	0.00	
Furniture Municipal Center	5,000.00	0.00	5,000.00	0%
Parking Lot Upgrades	0.00	0.00	0.00	
Total Municipal Centre	705,000.00	18,981.50	686,018.50	3%
Lagoon				
Sewer system	0.00	0.00	0.00	
Fencing at Lagoon	0.00	0.00	0.00	
GAS TAX 2010 013 Lagoon Assessmen	0.00	0.00	0.00	
Lift Stations 2015	0.00	0.00	0.00	
Lift Station #6	100,000.00	0.00	100,000.00	0%
Total Lagoon	100,000.00	0.00	100,000.00	0%
CDF				
CDF Playground/Ball Park Sand	0.00	0.00	0.00	
CDF Recycle Centre Renovations	0.00	0.00	0.00	
Total Playground/Ball park	0.00	0.00	0.00	#N/A
Roads				
GAS TAX 2008 012 Bike Lane	0.00	0.00	0.00	
BST Roads Nisutlin Drive Hill	0.00	0.00	0.00	
Signs	0.00	0.00	0.00	
Pumphouse Eavestrough prior/Furnace	0.00	0.00	0.00	
Total Roads	0.00	0.00	0.00	#N/A
Pumphouse				
Water Truck Tank	0.00	0.00	0.00	
BCF Second Well	0.00	0.00	0.00	
BCF Water Arsenic Removal	0.00	0.00	0.00	
Pumphouse building repairs	0.00	0.00	0.00	
Water Treatment Plant	0.00	0.00	0.00	
Total Pumphouse	0.00	0.00	0.00	#N/A

VILLAGE OF TESLIN

Variance Report
For The 10 Periods Ending October 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
Dump				
Buildings	0.00	0.00	0.00	
Landfill Improvements	12,797.72	6,287.00	6,510.72	49%
Heat for Recycling building	0.00	0.00	0.00	
Recycling Building	0.00	0.00	0.00	
Recycling Bag Shacks	0.00	0.00	0.00	
Cap Existing Open Pits	0.00	0.00	0.00	
Dump Outhouse	0.00	0.00	0.00	
Baler for Recycling	0.00	0.00	0.00	
Dump management plan	0.00	0.00	0.00	
Florescent Tube Crusher landfill	0.00	0.00	0.00	
Total Dump	12,797.72	6,287.00	6,510.72	49%
Street Lighting/Roads				
Signs	17,000.00	7,461.57	9,538.43	44%
Road improvements	0.00	7,102.57	(7,102.57)	
Road repair phase #1	0.00	0.00	0.00	
Road Repair phase # 3	0.00	0.00	0.00	
Alaska Hgwy Beautification	0.00	0.00	0.00	
Drainage Project	0.00	0.00	0.00	
Connector Road BCF	0.00	0.00	0.00	
Connector Road EMR	0.00	0.00	0.00	
Total Street Lighting/Roads	17,000.00	14,564.14	2,435.86	86%
P.W. Equipment				
GAS TAX 2010 025 New Garbage Truck	0.00	0.00	0.00	
Public Works Storage Yard	350,000.00	217,141.40	132,858.60	62%
New Radios	0.00	0.00	0.00	
Radios	0.00	0.00	0.00	
ATV/New Vehicle Garbage Truck	166,000.00	0.00	166,000.00	0%
Auger	0.00	0.00	0.00	
Trailer	0.00	0.00	0.00	
Steamer small equipment	5,000.00	5,358.98	(358.98)	107%
Bobcat Trailer	75,000.00	61,112.62	13,887.38	81%
Total P.W.	596,000.00	283,613.00	312,387.00	48%
Office Equipment				
Office Equipment	10,000.00	2,468.98	7,531.02	25%
Software	0.00	0.00	0.00	
Monitor/ Printer Etc.	0.00	0.00	0.00	
EMO Plan	0.00	0.00	0.00	
New Computer	0.00	0.00	0.00	
Telephone / Voice Mail Setup	0.00	0.00	0.00	
Computer Recreation	0.00	0.00	0.00	
Total Office Equipment	10,000.00	2,468.98	7,531.02	25%
Fire Equipment				
Fire Truck replacement	145,000.00	0.00	145,000.00	0%
Transfer to Fire Truck Reserve	20,000.00	0.00	20,000.00	0%
Fire Equipment	25,000.00	0.00	25,000.00	0%
Fire Hall	5,000,000.00	1,994,306.34	3,005,693.66	40%
EMO Plan	0.00	0.00	0.00	
Total Fire Equipment	5,190,000.00	1,994,306.34	3,195,693.66	38%
E M O Plan				
EMO Plan	0.00	0.00	0.00	
Total E M O	0.00	0.00	0.00	#N/A
Arena				
Arena parking lot	0.00	0.00	0.00	
Phase 1 Excavation/ Cement Pad	0.00	0.00	0.00	
Phase 2 Ice Plant	0.00	0.00	0.00	
Hot Water on demand	0.00	0.00	0.00	
CDF 3117/2362/GAS TAX 2010 012 Ph	0.00	0.00	0.00	
Drainage and Roadwork	0.00	0.00	0.00	
Arena Matting	0.00	0.00	0.00	
Ice Plant Building Eavestrough	0.00	0.00	0.00	
On demand hot water tank	0.00	0.00	0.00	
TV Stand	0.00	0.00	0.00	
Arena Upgrades Doors	0.00	0.00	0.00	
Heat Controls Mezzanine	0.00	0.00	0.00	
Rec Storage	0.00	0.00	0.00	
Total Arena	0.00	0.00	0.00	#N/A
Recreation Projects				
Trail Network	204,000.00	140,156.28	63,843.72	69%
Community Half Sign	0.00	0.00	0.00	
Ball Field	0.00	0.00	0.00	

VILLAGE OF TESLIN

Variance Report
For The 10 Periods Ending October 31, 2021

Account Name	Budget	Actual	Variance	Percentage
REVENUES/EXPENSES	2021	2021	Surplus (Deficit)	Annual Budget
Recreation Tent	0.00	0.00	0.00	
Basketball court Reserve	0.00	0.00	0.00	
Recreation Equipment/Exercise Room E	5,000.00	0.00	5,000.00	0%
Total Recreation Projects	209,000.00	140,156.28	68,843.72	67%
Marina				
Dock/Breakwater	10,000.00	625.00	9,375.00	6%
LED Lights Marina	10,000.00	6,278.52	3,721.48	63%
Fish cleaning station	15,000.00	2,000.00	13,000.00	13%
Marina breakwater BCF	100,000.00	0.00	100,000.00	0%
Signage at Marina CDF	0.00	0.00	0.00	
Signage at Marina RRC Outside Fundin	0.00	0.00	0.00	
Total Marina	135,000.00	8,903.52	126,096.48	7%
Planning and Development				
P/Lot&Drive Rec Plex// PARK	5,000.00	0.00	5,000.00	0%
CANNOR KIOSKS	0.00	0.00	0.00	
Village Square Plan	0.00	0.00	0.00	
Boundary Expansion	0.00	0.00	0.00	
Signage/Bio Mass Feasibility	0.00	0.00	0.00	
Community Economic Development Pla	0.00	0.00	0.00	
Ballfield /Outhouses	0.00	0.00	0.00	
Parks	0.00	0.00	0.00	
Picnic Tables	5,000.00	0.00	5,000.00	0%
Friendship Park	0.00	0.00	0.00	
Pullout Gazebo signage & tourism info	0.00	0.00	0.00	
Friendship Park Outside Funding	0.00	0.00	0.00	
Friendship Park CDF	0.00	0.00	0.00	
Total Planning and Development	10,000.00	0.00	10,000.00	0%
Ditches & Drainage				
	0.00	0.00	0.00	
Total Ditches and Drainage	0.00	0.00	0.00	#N/A
Capital Expenses				
Bldg. Replacement Reserve	20,000.00	0.00	20,000.00	0%
Equipment Replacement Res.	20,000.00	0.00	20,000.00	0%
Cash Flow Reserve	0.00	0.00	0.00	
Future Development Reserve	30,000.00	0.00	30,000.00	0%
TOTAL CAPITAL EXPENSES	7,349,797.72	2,478,850.51	4,870,947.21	34%
SURPLUS (Deficit)	0.00	(205,358.54)	205,358.54	88%

Presented to Council

Approved: Gord Curran Mayor _____

Prepared by: Shelley Hassard CAO _____

November 2021

Old Alaska Highway Survey Results

Highlights:

- The survey sought to determine whether the public wanted to keep the Old Alaska Highway as a trail or convert it to a frontage road.
- The survey was distributed to all mailboxes in Teslin and made available online through Survey Monkey.
- We received 53 responses in total. 43 of these were completed online.
- 76.47% of respondents indicated that they would prefer a trail
- Most respondents indicated a preference for an upgraded multi-use trail with better lighting. A few suggested that the trail be separated to one motorized lane and one non-motorized lane.
- Key reasons cited for trail selection included: safe transportation for locals, promotion of fitness within the community, good for tourists, and others noted detrimental effects to the viability of the George Johnston museum should their access road be decommissioned.

Limitations

- Some people selected more than one answer per question, which resulted in over 100% response rate for some questions. This had little overall effect to the trends observed in the survey.
- The online survey was open to anyone, though just over 92% of respondents indicated that they were from Teslin, ensuring that the results were relevant.
- The survey was apparently unclear that as a trail, existing highway accesses would be maintained and as a frontage road, existing accesses would be decommissioned. This resulted in a few people selecting the frontage road, thinking it would mean that the firehall would maintain its direct highway access. This misunderstanding likely resulted in a small overestimation of those who preferred a frontage road.

Question by Question Review

Question 1: Do you think the Old Alaska Highway should be converted into a frontage road or continue as a trail.

- Frontage Road: 31.37% (16)
- Trail: 76.47 (39)
- Skipped: 2

****Note:** Some people selected both options which is why the total is greater than 100%.

Notable Comments:

- Use as both frontage road and trail
- Keep as trail: Section has historical transportation value
- Keep as a trail but limit access for emergency vehicles only. Use Fox St as Business access.

November 2021

- Keep as trail, current access to museum essential to its viability
- Part of VOT's proposed trail network for the George Johnston Museum (Note; it's actually not)
- Keep as trail: It's one of the only pedestrian accesses that exist in Teslin
- Keep as trail: used by kids currently

Question 2: Do you currently use this section of highway?

- Yes: 77.36%
- No: 22.64%

Question 3: If you answered yes to using the old highway, what purposes have you used it for? Check all that apply.

- Walking: 89.58%
- Running: 27.08%
- Biking: 52.08%
- ATV: 45.83%
- Skidoo: 39.58%
- Other: work, looking for berries and moose tracks, 3 wheeling, (illegible comment)
- N/A: 8.33 %
- Skipped: 5 (They did not answer 'yes' to question 2, so was not prompted to answer this question)

Question 4: If you indicated that you prefer this section of the highway continuing as a trail, what uses should the trail accommodate? Check all that apply.

- Multi purpose: 72.92%
- Motorized vehicles: 12.5%
- Walking only: 22.92%
- Bike trail: 22.92%
- Single lane: 2.08%
- Separate walking/motorized vehicle lanes: 29.17%
- Skipped: 5

Question 5: If you think this section should be a trail, what type of surfacing would you like to see?

- Asphalt: 53.06%
- Gravel: 53.06%
- Skipped: 4

Question 6: If you think this section should be a trail, should it have additional lighting than what is available currently?

- Yes: 77.55%
- No: 22.45%

Question 7: Are you a Teslin-area resident?

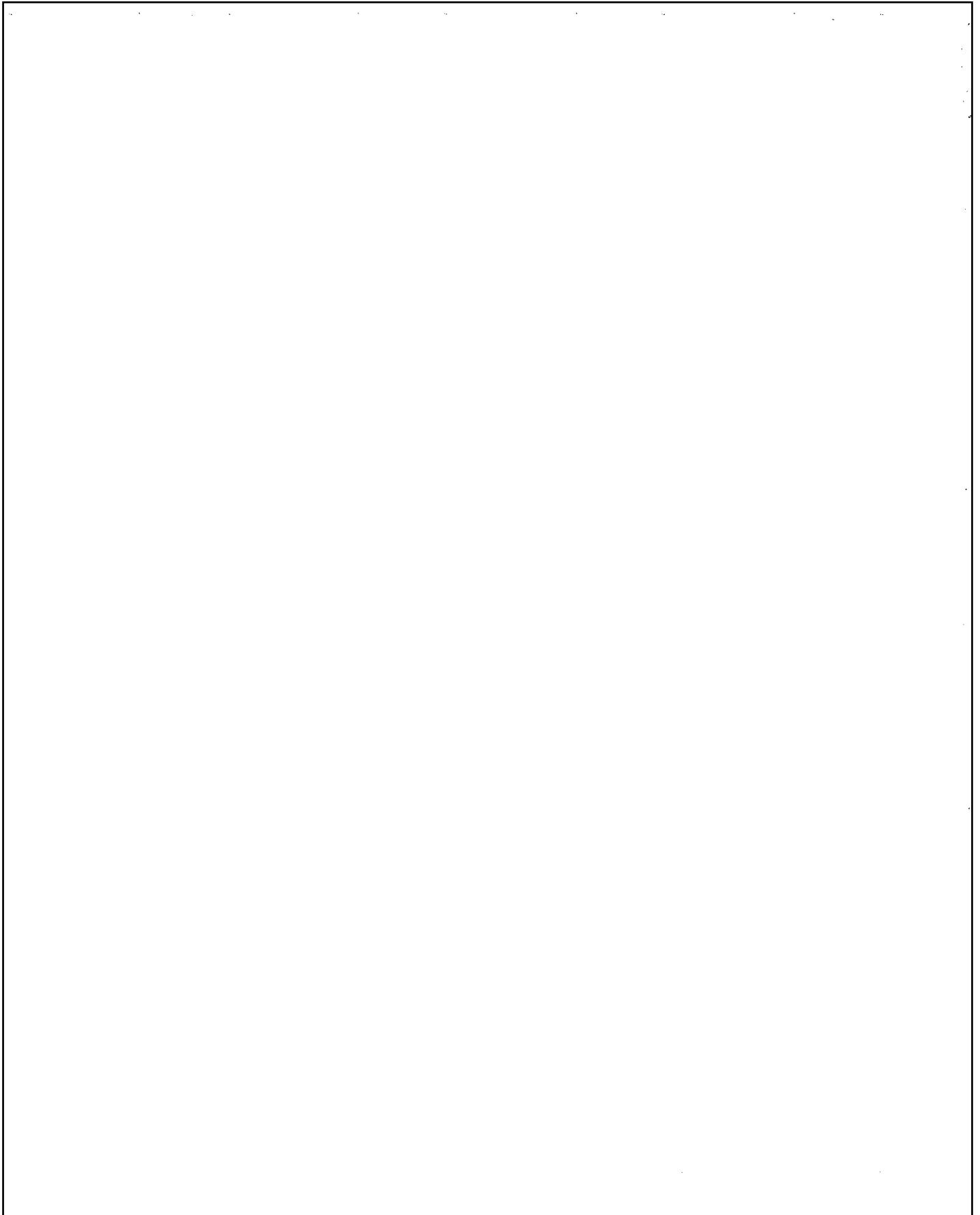
- Yes: 92.45%
- No: 7.55%

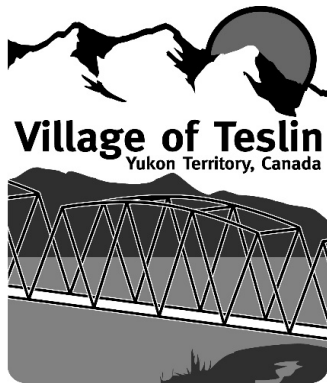
Question 8: Any additional comments?

- Would be nice to extend to heritage centre
- Good for safety, nice to have as a frontage road
- No motorized vehicles

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- Prohibit personal signage
- Make it a boardwalk
- Separate motorized and non- motorized trails
- Promotes physical activity
- Please don't block George Johnston museum entrance
- Motorized vehicles can use other side of the highway
- Lots of kids use it now
- Used as a trail from Smarchville to access services (store, post office)
- Additional lighting should be limited to where new firehall is
- Safer for community to have as a trail
- Good tourist attraction as a trail





Village of Teslin By-Law # 21-246

A Bylaw to regulate the proceedings of the Council of the Village of Teslin

WHEREAS section 210 of the Municipal Act (RSY 2015) requires council to enact a bylaw to make rules for calling meetings, governing its proceedings, and the appointment of members of council to council committees, and generally for the transaction of its business;

NOW THEREFORE the council of the municipality of the Village of Teslin, in open meeting assembled hereby ENACTS AS FOLLOWS:

1. SHORT TITLE

This bylaw may be cited as the "COUNCIL PROCEEDINGS BYLAW"

2. DEFINITIONS

In this bylaw:

- 1) "CHAIRPERSON" means the presiding officer at any meeting of Council or Council Committee.
- 2) "COMMITTEE OF THE WHOLE" means a committee of the whole council where no bylaw or resolution, apart from the resolution necessary to revert back to an open meeting or the resolution to go in camera, may be passed.
- 3) "MEMBER" means a duly elected member of the Municipal Council or a duly appointed member of a committee as the context warrants.
- 4) "MOTION" means a standard term used by Council to describe the original statement whereby business is brought before a meeting, and may also mean resolution.
- 5) "SPECIAL MEETING" means a meeting of Council held outside of the regular schedule of Council meetings.

3. APPLICATION

- 1) The following rules shall be observed and shall be the rules and regulations for the order and conduct of business in all regular or special meetings of council, all in camera meetings of council, all committee for the whole meetings and all council committee meetings.

4. GENERAL PROVISIONS - MEETINGS

- 1) **Meeting Location.** Meetings shall be held in the council chambers at the Municipal office or at another location from time to time. A meeting may be held outside the municipality if a majority of Council receives a notice to that effect.
- 2) **Attendance of public at meetings.** Subject to Section 213(3) of the Municipal Act all Council meetings must be open to the public, and nobody may be excluded other than for improper conduct.
- 3) **Closed meetings.** When Council wishes to close a meeting to the public, it may do so by adopting a resolution stating the nature of the matter to be discussed as authorized by Section 213(3) of the Municipal Act.
- 4) **Committee Meetings.** The rules of procedure herein established shall apply to meetings of all committees and all advisory bodies established by Council.

5. PARTICIPATION IN MEETINGS BY ELECTONIC MEANS

- 1) Provided the conditions set out in Section 215 of the Municipal act are met, a Regular or Special Council meeting or Committee meeting may be conducted by means of visual and audio or audio electronic or other communication equipment.
- 2) There is no restriction on the number of Members that may participate electronically, in a Regular or Special Council meeting or the Chair in a Committee meeting, provided the quorum requirements are met.
- 3) All Members participating in a meeting electronically shall be deemed to be present in the meeting as though they were physically present.
- 4) Those participating electronically at an in camera meeting must confirm to the members physically present at the meeting that there is, and will not be, any opportunity for anyone other than authorized participants to hear or view the discussions. Electronic participation will not be permitted without this confirmation being provided.
- 5) If technological problems prevent participation, the member shall be marked absent.
- 6) If communications are lost during the meeting and the member cannot be reconnected, the minutes will reflect when the member left the meeting.
- 7) If there is an interruption in the communication link resulting in the loss of a quorum:
 - a) Members may decide on a short recess until it is determined that the link can be restored, or
 - b) The meeting shall be dissolved and rescheduled.

6. MAYOR

Subject to the Municipal Act, the Mayor shall preside over the conduct of the meeting and:

- 1) Shall maintain order and preserve the decorum of the meeting;
- 2) Shall decide points of order without debate or comment other than to state the rule governing;
- 3) Shall determine which member has the right to speak;
- 4) Shall rule when a motion is out of order;
- 5) May call a member to order;
- 6) Shall be permitted to participate in the debate of any matter without the need to relinquish the Chair; and
- 7) Shall vote on every matter unless they are excused or disqualified from voting pursuant to the provision of the Municipal Act.

7. DEPUTY MAYOR

- 1) Council shall by resolution appoint from among its members a Deputy Mayor who shall, in the absence, illness or inability of the Mayor, be acting Mayor and have all the powers and perform all the duties of the Mayor.

8. REGULAR MEETINGS

- 1) **Meeting Schedule.** The Council shall hold its regular meetings on the second and fourth Monday of each month in Council Chambers at the municipal office. All regular meetings shall be scheduled from 6:30 pm – 9:00 p.m. Council may, by resolution extend the hours of a regular meeting by one hour.
- 2) **Unfinished business.** Any unfinished business shall be dealt with at the next regular meeting of Council.
- 3) **Previous Minutes.** At every regular meeting of Council the minutes of the previous regular meeting and any special meeting held more than 48 hours prior to the current meeting shall be considered by Council and adopted by resolution either as presented or as amended.

9. SPECIAL MEETINGS

- 1) **Meeting Times.** Except as provided otherwise in this section, a Special Meeting may be scheduled subject to notice pursuant to section 10 of this Bylaw as such times as may be agreed to by the majority of Council.

- 2) **Special Meeting Request.** The Mayor and a Councilor, or two Councilor may, in writing request the Chief Administrative Officer to call a special meeting stating the purpose of the meeting.
- 3) **Unfinished Business.** Any unfinished business shall be dealt with at the next regular or special meeting of Council.
- 4) **Closed Special Meetings.** A closed special meeting may be scheduled with sufficient notice under section 9 of this bylaw, subject to the matter to be discussed being authorized by Section 213(3).

10. PROCEDURE OF MEETINGS

- 1) **Notice of Meeting.** Notice of regular, special and committee meetings must be given as follows:
 - a) Not less than 24 hours before a meeting the Chief Administrative Officer must give public notice of the time, place, and date of any meeting by way of notice posted on the public notice board in the municipal office.
 - b) Not less than 24 hours before a meeting the Chief Administrative Officer must deliver a notice of the time, place, and date of any meeting and in addition a copy of the agenda of such meeting to each Member at the place to which the Member has directed notices to be sent.
- 2) **Postponement for Statutory Holidays.** When the day fixed for a regular meeting of Council falls on a statutory holiday, the meeting must be held at the usual time and place on the following day.
- 3) **Postponement if No Quorum.** If there is no quorum of Council present at a regular meeting or special meeting within 30 minutes after the scheduled time of a meeting, the meeting shall be postponed to the same hour on the next regular business day or to a time mutually convenient to the majority of Members.
- 4) **Cancellation of Meetings.** Council may, by resolution, cancel any Regular meeting. The Chief Administrative Officer shall give public notice of cancellation of a Regular Meeting by posting notice of cancellation on public notice boards around Teslin.
- 5) **Mayor to Open Meetings.** When a quorum is present, the Mayor, or Deputy Mayor in the Mayor's absence, must call the meeting to order and shall serve as Chairperson of that meeting.
- 6) **Appointment of Chairperson.** When a quorum is present but neither the Mayor nor the Deputy Mayor are present within fifteen minutes after the time at which the meetings is scheduled to begin, the Chief Administrative Officer shall call the meeting to order and, by resolution, the Council shall appoint a Councilor to act as Chairperson for that meeting until the Mayor or Deputy Mayor arrives. The Chairperson of a meeting has the powers, duties, and responsibilities of the Mayor in respect of that meeting.
- 7) **Late Arrival.** If a Council Member arrives late at a regular meeting, special meeting, or committee meeting, no prior discussion shall be reviewed for that member's benefit except with unanimous consent of all members present.
- 8) **Order of Procedure at Regular Meetings.** Unless Council otherwise directs, by resolution, the business at a Regular Meeting shall be conducted in the following order.
 - a) Adoption of Agenda as presented or as amended,
 - b) Adoption of the minutes of regular and special meetings of Council,
 - c) Hearing of delegations and individuals,
 - d) Consideration of reports from village administration and any standing or special committees of Council,
 - e) Receipt of notices of motions to be considered at a subsequent meeting of Council,
 - f) Consideration of correspondence,
 - g) Consideration of statements of accounts payable by the Village,
 - h) Introduction and consideration of first, second, and third reading of bylaws,
 - i) New and unfinished business,

- j) Question Period,
- k) Adjournment
- 9) **Regular Meeting Agenda.** The Chief Administrative Officer shall prepare an agenda for each regular meeting that is in the order set out in this section and states the general nature of each item of business to be dealt with at the regular meeting.
- 10) **Special and Committee Meeting Agenda.** The Chief Administrative Officer shall prepare an agenda for each Special Council Meeting or Committee meeting that states the general nature of each item of business to be dealt with at the meeting. The order of business at a Special Council Meeting or Committee Meeting shall be determined by the Chief Administrative Officer.
- 11) **Notice of Presentations and Delegations.** Not later than 4:30 p.m. on the third business day prior to a Council Meeting at which a person or a delegation wishes to make a presentation to Council, that person or spokesperson for the delegation shall inform the Chief Administrative Officer of the subject of the presentation. Council may, by resolution, agree to waive the notice required for presentations and delegations.
- 12) **Agenda Addendums.** Emergency or time sensitive items may be added to the agenda of a Regular or Special meeting without prior notice if agreed by unanimous vote. Failing unanimous approval such items shall be referred to the next meeting of Council and dealt with at that time.

11. MINUTES

- 1) **Recording of Minutes.** The Chief Administrative Officer shall ensure that Minutes for meetings of Council and Committees, are legibly recorded, made available, and preserved in accordance with sections 211 and 212 of the Municipal Act.
- 2) **Adoption of Minutes.** The Minutes of Council or Committee Meetings shall be adopted by resolution of Council. Minutes may be adopted by resolution without being read to the meeting if every Member has received a copy of the Minutes. Minutes shall not be adopted until the Chief Administrative Officer has made such changes to the Minutes as Council may, by resolution, direct. Once adopted by resolution, the Minutes shall constitute the definitive record of the meeting.

12. RULES OF CONDUCT AND DEBATE

- 1) **Recognition of Speaker.** Councilors may speak at a meeting after having raised their hand and being recognized by the Chairperson. If two or more Councilors simultaneously raise their hands the Chairperson shall designate the order in which Councilors may speak.
- 2) **Manner of Address.** Members shall address each other as "Mayor" or "Councilor" as the context warrants.
- 3) **Rules when Speaking.** Except as otherwise approved by resolution, Councilors may:
 - a) Speak only to a matter under consideration;
 - b) Speak for no more than five minutes at a time;
 - c) Not speak to a matter already dealt with by Council at the same meeting.
- 4) **No Interruptions.** Members shall not interrupt a member who is speaking except to raise a point of order, and shall not make a disturbance during the meeting.
- 5) **Removal for improper Conduct.** If the Chairperson deems a person to be guilty of improper conduct, the Chairperson may expel and exclude such person from the meeting.
- 6) **Robert's Rules of Order.** Where rules for Council or Committee Meeting procedures are not provided in this Bylaw, the rules established in the Municipal Act shall apply, and where the Act is silent the latest version of Robert's Rules of Order, shall apply.

13. MOTIONS & AMENDMENTS

- 1) Motions, other than routine motions, shall be submitted in writing before being debated. Routine motions such as motions to adopt, to receive, to file, to refer or defer, to table, to introduce, or to adjourn need not be in writing. All

written motions shall be read by the Chairperson before being debated and again before being voted on.

- 2) The Council may debate and vote on a motion only if it first made by one Council member and then seconded by another.
- 3) A Council member may make only the following motions when the Council is considering a question:
 - a) To refer to committee;
 - b) To amend;
 - c) To lay on the table;
 - d) To postpone indefinitely;
 - e) To postpone to a certain time;
- 4) A motion made pursuant to section 13(3) (c) to (e) is not debatable.
- 5) Council must vote separately on each distinct part of a question that is under consideration at a council meeting if requested to do so by a Council member.
- 6) A Council member may, without notice, move to amend a motion that is being considered at a council meeting.
- 7) An amendment may propose removing, substituting for, or adding to the words of an original motion.
- 8) A proposed amendment must be reproduced in writing by the mover if requested by the presiding member.
- 9) A proposed amendment must be decided or withdrawn before the motion being considered is put to a vote.
- 10) An amendment defeated by vote of Council may not be reintroduced.

14. PROCEEDINGS OF COMMITTEE OF THE WHOLE

- 1) **Resolving into Committee of the Whole.** Council may appoint a Committee of the Whole in the course of a Regular or Special Meeting with the adoption of a resolution "That Council do now resolve itself into a Committee of the Whole Meeting to discuss and make recommendations on ..." specifying the matter to be dealt with. If the matter to be discussed is one referred to in section 213(3) of the Municipal Act the Committee of the Whole meeting shall be closed to the public.
- 2) **Rise and Report.** When all matters referred to a Committee of the Whole have been considered, a motion to revert to Council shall be adopted.

15. BYLAWS

- 1) Council may not consider a proposed bylaw unless the Chief Administrative Officer has provided all Members with a copy of the bylaw along with the agenda for the meeting, and unless consideration of the bylaw is included on the agenda of the meeting.
- 2) When so determined by resolution, every part and clause of the bylaw shall be read aloud.
- 3) Where it has not been determined that every part and clause of bylaw is to be read aloud in accordance with section 15 (2), the Chairperson shall in turn make reference to each paragraph in the preamble; to each clause in the bylaw; and to each schedule or appendix to the bylaw.
- 4) Upon reference to any part or clause in a bylaw by the Chairperson, any member of the Committee may request that the part or section be read aloud, in which case it shall be so read.
- 5) Subject to section 15 (3), upon reference to each part or clause by the Chairperson, each member shall indicate his agreement or otherwise by clearly stating "agreed" or "disagree" as the case may be.

16. FINANCIAL REPORTS

- 1) The Chief Administrative Officer shall, for the second Regular Meeting in each month, produce and include with the agenda provided to Members copies of

statements of actual and budgeted revenue and expenditures for the current fiscal year and other data as may be requested by Council from time to time.

17. ACCOUNTS PAYABLE

- 1) The Chief Administrative Officer shall, for the first Regular Meeting in each month, produce and include with the agenda provided to Members copies of a list of accounts payable accumulated over the period since the previous report, and that list shall include the name of the payees, a brief description of the goods or services purchased from each payee, and the amount payable.

18. ENACTMENT

- 1) Bylaw #18-232 and all amendments thereto are hereby repealed.
- 2) This Bylaw shall take effect on final adoption.

Read a first and second time this 8th day of November, 2021

Read a third time and finally passed this 22nd day of November, 2021

Mayor, Gord Curran

CAO, Shelley Hassard



MEMO

To: Mayor & Council

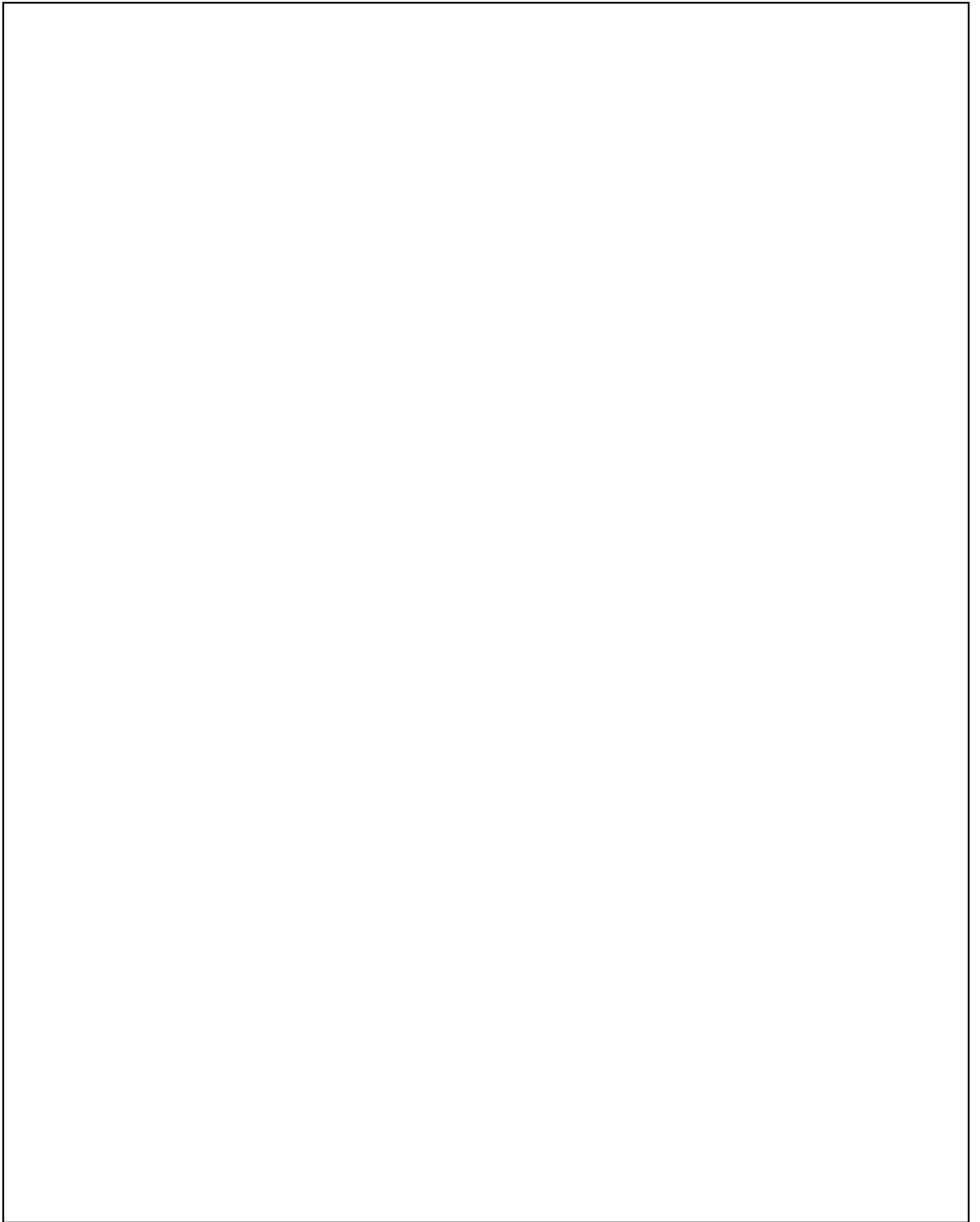
From: Cole Hunking

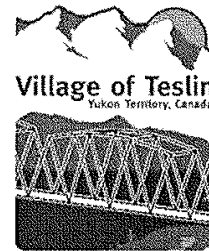
Date: November 18, 2021

Re: Project Management proposal – Municipal Green Energy Building Retrofits from Colliers Project Leaders

Colliers Project Leaders submitted a proposal to project manage the Green Energy Building Retrofit project that we currently have infrastructure funding for. The project will be for the Municipal center. We have a standing offer agreement with Colliers and their proposal is within budget.

Cole Hunking





**Community Lottery Program
Application Form
Schedule B**

Complete the following to the best of your ability. Attach additional information if needed.

Name of Organization or Individual: TESLIN MINOR HOCKEY ASSOCIATION

Address Box 35, TESLIN, Y0A 1B0 Phone _____

Contact Person ASHLEY HASSARD Phone 867-332-0639

Is your Organization registered under the Yukon Societies Act Yes No ?

Dates of Project/Program ONE TIME PURCHASE Number of anticipated participants 25

Project Description: (please be thorough and attach another sheet if necessary)

WE WOULD LIKE TO BUY EQUIPMENT AND SUPPLIES TO
MAKE A COACHES BAG, STUFF FOR SKILLS & DRILLS
DURING PRACTICES (CURRENT STUFF BELONGS TO COACH
THAT IS LEAVING, SO TMHA SHOULD GET THEIR OWN)
ALSO ANOTHER SET OF RINK DIVIDERS

For Office Use Only

Grant Amount Approved \$ _____ Resolution # _____
 Date: _____

Accountability Statement Received & Reviewed _____ YES _____ NO

Project Budget Information

Policy 2017-01 - Amended by Resolution 17-230

Estimate, to the best of your ability, the total expenses that will be incurred for the event/program that you are seeking funding for. Revenue includes all sources of financing.

Expenses: estimate the cost of each category. (Include additional expenses not listed in the "other" category and specify the expense)

Revenues: Include all sources of revenue you expect, including the private sector, government funding, fundraising and volunteer in-kind contribution.

Total expenses and total revenues must be equal.

EXPENSES			AMOUNT	REVENUES	AMOUNT
Accommodation	# of participants			Funding provided by you or your organization (e.g. Self or Parental contribution)	
	# of chaperones				
	# of rooms				
Registration				Funding from fundraising (e.g. bake sales, bottle drives, etc.)	
Facility Fees				Funding from other sources (e.g. sponsorships, sports Yukon)	
Equipment			\$ 4,000	In-Kind, Volunteer contributions e.g. (number of hours at a rate of \$20.00 per hour)	1280.00
Contractor Fees					
Other				<u>Funding requested from the Community Lottery Program</u>	4,000
Total Expenses			\$ 4,000	TOTAL REVENUES	\$ 4,000

We, the undersigned, acknowledge that we have read the application guidelines and that the information contained in this application is correct; and further, that should this request be accepted in part or in whole, the funds granted will be spent for the stated purpose only.

Name: ASHLEY HASSARD Position: SECRETARY / TREASURER

Signature: Ashley Hassard Date: Nov. 4, 2021

Name: _____ Position: _____

Signature: _____ Date: _____

SCHEDULED MEETINGS AND OTHER IMPORTANT DATES

Scheduled Meetings	
December 13, 2021 6:00pm in the Council Chambers	Regular Council Meeting
December 28, 2021 6:00pm in the Council Chambers	Regular Council Meeting
January 10, 2022 6:00pm in the Council Chambers	Regular Council Meeting

<u>Other Event Dates</u>	