



Village of Teslin

Agenda #11-21

June 14, 2021
Rec Plex at 7:30 p.m.
Conference Call 1-866-969-8429
Meeting ID 7644656#

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- 1. Adoption of Agenda**
 - 1.1 Adoption of the Agenda for June 14, 2021.

 - 2. Adoption of Minutes**
 - 2.1 Adoption of the Minutes for May 25, 2021 Minutes Enclosed.
[May 25, 2021 Minutes](#)

 - 3. Hearing of Delegations and Individuals**
 - 3.1 May 2021 RCMP Report

 - 4. Reports and Recommendations of Boards Established by Council**

 - 5. Reports from Village Administration, Standing or Special Committees of Council**
 - 5.1 May 2021 CAO Report
[May 2021](#)
 - 5.2 April 2021 Recreation Report
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- 14 - 21 5.3 May 2021 Financial Statements
 [May Balance Sheet](#)
 [May Variance Report](#)
- 6. Receipt of Notice of Motion to be considered at a Subsequent Meeting of Council**
- 7. Consideration of Items of Correspondence**
- 22 7.1 Yukon Police Council Survey Results
 [LTR YPC survey results - Teslin](#)
- 8. Consideration of Items of Accounts Payable by Village**
- 23 - 27 8.1 May 2021 Accounts Payable
 [May 2021](#)
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- 9. Introduction and Consideration of By-laws**
- 10. New and Unfinished Business**
- 10.1 AYC Update
- 10.2 COVID-19 Update
- 28 - 29 10.3 Projects Update
 [Projects Update](#)
- 30 - 41 10.4 TTC Conditional Use Application #21 Johnston
 [TTC Conditional Use Application #21 Johnston Ave](#)
 [Schedule E Development notice TTC](#)
 [Briefing Note -TTC conditional use permit for a safe house](#)
- 42 - 50 10.5 Contract Award Architecture for Energy Upgrades
 [Contract Award Memo](#)
 [Contract Proposal](#)
- 11. Question Period**
- 12. Closed Session**
- 13. Scheduled meetings and other important dates for Council**

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13.1 Scheduled Meetings

[Scheduled Meetings and Other Important Dates](#)

14. Adjournment



Village of Teslin

May 25, 2021
Regular Council Meeting
Minutes

Meeting # 10-21

Members Present: Mayor Gord Curran
Councilor Clara Jules
Councilor Denise Johnston
Councilor Trevor Sallis

Members Absent: Councilor Juanita Kremer

Public Present: Community Safety Officer Manager, Jeff Myke

Mayor Gord Curran called the meeting to order at 7:30 p.m.

1. Adoption of Agenda

1.1. Adoption of the Agenda for May 25, 2021.

39-10-21

Moved by Councilor C Jules;
Seconded by Councilor T Sallis;

BE IT RESOLVED that Village Council adopted the Agenda for May 25, 2021, with the following addition:

10.5 Sawmill Road Playground

~carried~

2. Adoption of Minutes

2.1. Adoption of the Minutes for May 11, 2021 Minutes Enclosed.

40-10-21

Moved by Councilor C Jules;
Seconded by Councilor T Sallis;

BE IT RESOLVED that Village Council approved the Minutes of May 11, 2021, as presented.

~carried~

3. Hearing of Delegations and Individuals

3.1. Community Safety Officer- Communication Protocol

41-10-21

Moved by Councilor C Jules;
Seconded by Councilor T Sallis;

WHEREAS the Council passed Resolution 41-10-21 dated the 25th day of May 2021, approaching the implement the safer Communities and Neighborhood Act Yukon within the Village of Teslin; and

WHEREAS the current Council confirms that the governments share a common interest in creating safer communities by addressing habitual illegal activities that have a negative effect on community safety.

BE IT RESOLVED that Village Council agrees to enter into a communication protocol between the Village of Teslin and the safer community's neighborhood unit, the government of Yukon, attached to this council resolution as schedule "A"

~carried~

4. Reports and Recommendations of Boards Established by Council

5. Reports from Village Administration, Standing or Special Committees of Council

5.1. Financial Statements April 2021

42-10-21

Moved by Councilor C Jules;
Seconded by Councilor D Johnston;

BE IT RESOLVED that Village Council approved the April 2021 Financial Statements, as presented.

~carried~

6. Receipt of Notice of Motion to be considered at a Subsequent Meeting of Council

7. Consideration of Items of Correspondence

8. Consideration of Items of Accounts Payable by Village

9. Introduction and Consideration of By-laws

- 9.1. Third and Final Reading of Bylaw #21-244 Municipal Election

43-10-21

Moved by Councilor C Jules;
Seconded by Councilor D Johnston;

BE IT RESOLVED that Village Council had a third and final reading of bylaw #21-244 2021 Municipal Election.

~carried~

10. New and Unfinished Business

- 10.1. AYC Update
Mayor Curran updated Council on AYC issues.

- 10.2. COVID-19 Update
Information

- 10.3. Projects Update
Information

- 10.4. Northwestel Fibre Project

44-10-21

Moved by Councilor C Jules;
Seconded by Councilor T Sallis;

BE IT RESOLVED that Village Council directed administration to enter into a MOU and lease agreement with Northwestel for the use of the road right of way.

~carried~

- 10.5. Sawmill Road Playground
Council directed administration to investigate funding sources for a playground on sawmill road to include in next year's budget.

11. Question Period

12. Closed Session

Village of Teslin
10-21

May 25, 2021

13. Scheduled meetings and other important dates for Council

13.1. Scheduled Meetings

14. Adjournment

Gord Curran, Mayor

Shelley Hassard, CAO



2Administration Report

May 2021

TESLIN ROADS

We will be sweeping roads, patching potholes and cleaning culverts in the coming weeks, please watch for crews working. Speed bumps have been installed. Additional speed bumps have been installed on the sawmill road.

SOLID WASTE FACILITY/RECYCLING

The solid waste facility hours are as follows:

Monday, Tuesday Closed to public

Wednesday–Thursday and Friday – Noon to 6:00pm

Saturday – 10:00 am – 5:00 pm

There is no after hour access to the facility so please plan accordingly.

The recycling center is open for refundables, though customers will have to sort and count their own recycling while the attendant observes.

Recycling bins need to be at the end of your driveway by 9am Wednesday mornings for pickup. Please ensure there is no garbage in your recycling bins.

An average of one refuse bin a week is being sent to Whitehorse landfill for disposal. Everyone is encouraged to do recycling at home, and at work, to reduce the amount of material that goes to the landfill.

LAGOON AND SEWER SYSTEM

All systems are in good working order. Please be aware and careful of what is being flushed down the system.

The Village of Teslin's sewer truck is aging, and we can no longer guarantee providing pump-out services.

Northern Enviro Services from Watson Lake plans a weekly trip to Teslin to provide septic pump-out services, please plan ahead and schedule your pump-out by contacting their office at 867-536-7361.

WATER QUALITY/ WATER DELIVERY

The Water Treatment Plant (WTP) is in good working condition. Please notify us if you will be away and not requiring water delivery. Kindly ensure that spouts & tank whistles are in good working order and lids closed to help avoid water overflow.

When constructing new buildings or renovating buildings please contact the Village office to get a copy of the water bylaw to ensure your water systems complies.

Please note that severe winter weather conditions may affect our water delivery service.

Please ensure your driveways are clear and accessible for the water truck and ensure the driver can safely access your fill spout.

We have received our new water license from the Yukon Water Board this will govern our drinking water wells and lagoon for the next 25 years.

DOG CONTROL

The animal control bylaw is available on our website www.teslin.ca

Please ensure your pets are secure on your property. We take dog control very serious and are actively pursuing loose dogs, our public works staff do patrol for stray dogs 7 days a week! If you have stray dogs wandering on your property, please call the Village office.

Once a dog is picked up by our staff, we notify the owner and if they are not picked up by the owner after three business days, they are sent to the animal shelter in Whitehorse.

The community dog spay program is still available. Please call the Village office for more information and to make arrangements to use this program.

The Village of Teslin has partnered with Yukon Government & Humane Society on a dog surrender program, so if you need to surrender a dog please give us a call and we can assist with making arrangements.

RECREATION

Our recreation department is working hard to provide programming while adhering to COVID-19 restrictions.

Lately we have noticed more vandalism to our community buildings, spaces and equipment. We work hard as a community to provide recreation to our residents please respect and care for our community spaces. If you witness vandalism, please report it to the Village office so we can address it. All reports will remain confidential.

Check out Receptions Facebook and calendar posted around town for programming during May.

PROJECTS

New Firehall/Public works yard

We have entered into a contract with Arctic Canada construction to design and build our new fire hall. You will see activity on the site in the coming months.

Fencing and a storage shelter will be constructed this summer on the new public works yard site.

Trails

We were successful with receiving funding from the Community Development Fund for the trail project and will be hiring labourers over the next few weeks to work on this project.

STAFFING

We are currently advertising to hire three slasher/labourers to work on the trail development project. Please drop off resumes to Cole by June 10th.

We are experiencing some staff shortages and are always for auxiliary staff, if you are interested in joining the team at the Village of Teslin, please drop off your resume.

OTHER

Check the electronic sign or our website www.teslin.ca regularly for updated notices and messages.

Shelley Hassard, CAO
Cole Hunking, Public Works Foreman

May Rec Report

We used May as a bit of a transition month to prepare for an awesome summer and we are geared up for a busy June.

If you are a youth and would like to join us for the fun summer ahead, our **Summer Youth Recreation Job is posted**, with a deadline to apply of June 4th. This is a great chance for a young person to have a great summer getting paid to do fun things while developing leadership skills. We are looking for someone who wants to be a good role model, participate in activities and camps and have fun with us. Drop resumes off with Lindsay at VOT.

A group of us spent May focused on positive well-being by participating in the **4-week challenge**. At the time of writing, we had 10 participants submit their checklist for the first 3 weeks and are on track to be entered in the grand prize draw for a \$500 Air North Gift Certificate. Weekly \$50 GC draw winners have been Shelley Hassard, Rox-Ann Duchesne, and Camille Robitaille.

We wrapped up some special programs like Youth Martial Arts and Arctic Sports and thanks to the Yukon Aboriginal Sport Circle we look forward to resuming these programs in the Fall.

And now for what is to come in an exciting June.

The **Super Fun Season Starter Slo Pitch Tournament** will take place at the Teslin Ball Diamond June 4-6. We have 8 teams participating in this recreational tournament and there will be a beer garden fundraising for Teslin Minor Hockey. It is a family friendly event and we invite everyone to come out and enjoy the action at the ball diamond. The excitement leading up to the tournament has spurred some great evenings at the ball diamond. We will have organized **Community Ball** on Thursdays at 7 starting in June. **Youth Baseball** has also started up and thanks to our local RCMP coaches we are able to accommodate youth of all ages who are interested in playing ball. We have 15 youth signed up and have room for some more for this program running Thursdays at 3:30-5pm

Our Art Program will feature another guest facilitator on Saturday, June 5. Dee Bailey will be running a **Clay Workshop** from 10:30am-1:30pm at the Rec Plex. Come with an idea of your favorite tree and flora and all materials and instruction to create with clay will be provided. Please sign up in advance.

Young Explorers starts June 15. This is a program for those aged 4 and up who like to get out and adventure, learn about nature, and have fun exploring our natural environment. Sign up in advance.

The lake has opened up and we are ready to get on it with our **Warriors of the Water Canoe Program**. The weekly program will run Thursdays at 5pm starting June 3 and will help us prepare for our Nisutlin River Paddle Trip later in July. This program is for everyone and will teach basic paddle skills, trip planning and more. For more information on the program and to sign up please call. We will also be doing a **Paddle Leadership Camping Trip** to Takhini River June 15-18. This camp will be led by Paddle Canada instructor Jane Vincent and go a little deeper into moving water paddle skills and canoeing in a group. We will spend 3 nights home based at the beautiful Takhini River Campground while exploring different sections of the river on day trips.

There are many ways to enjoy the beautiful lake we live on and we want to make sure that everyone does so safely. **Swim Camp** is a program facilitated by certified lifeguard and instructor Willow Brewster to give us the skills to swim in the body of water where we live. The full week camp will run afternoons

June 28- July 2 for ages 3-16. Our lifeguards will also lead a variety of special sessions throughout the week for all community members, parents with tots, and those who want to learn basic first aid and lifesaving skills. See the poster for more information.





Let the sun shine!!!

TESLIN RECREATION SCHEDULE

June 2021

Youth Activities	Parent & Tot
Adult Activities	All Ages Activities
Active Agers	Special Event

** are activities that require sign-up

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUNDAY
31	1	2	3	4	5	6
	Yoga 12:15p@ mezzanine Kids Art & Craft 3:30-5pm @ rec Running Club 5pm meet at VOT Teslin Tlingit Dance Group 6-8p @ rec plex	Pickleball 12-1p @ Arena Art Program 6:30-9:30p @ Mezz	Yoga 12:15p@ mezzanine Youth Baseball 3:30-5p @ diamond Running Club 5pm meet at VOT Warriors of the Water 5-7p @ marina		Art Program-Clay Workshop 10:30-1:30p @Rec Plex	
				SUPER FUN SEASON STARTER SLO-PITCH TOURNAY		
7	8	9	10	11	12	13
	Yoga 12:15p@ mezzanine Kids Art & Craft 3:30-5pm @ rec Running Club 5pm meet at VOT Teslin Tlingit Dance Group	Pickleball 12-1p @ Arena Art Program 6:30-9:30p @ Mezz	Yoga 12:15p@ mezzanine Youth Baseball 3:30-5p @ diamond Running Club 5pm meet at VOT Warriors of the Water 5-7p @ marina Adult Ball 7pm@ diamond	 SCHOOLS OUT CAMP OUT age 10 and up * sign up by Monday, June 7		
14	15	16	17	18	19	20
PADDLE LEADERSHIP TRIP TO TAKHINI RIVER * sign up by Friday, June 4						
	Yoga 12:15p@ mezzanine Young Explorers 3-5pm @ rec Running Club 5pm meet at VOT Teslin Tlingit Dance 6-8p @ rec plex	Pickleball 12-1p @ Arena Art Program 6:30-9:30p @ Mezz	Yoga 12:15p@ mezzanine Youth Baseball 3:30-5p@diamond Warriors of the Water 5-7p @ marina Adult Ball 7pm@ diamond	Youth Gym 7-9p @Arena		
21	22	23	24	25	26	27
	Yoga 12:15p@ mezzanine Young Explorers 3-5pm @ rec Running Club 5pm meet at VOT Teslin Tlingit Dance 6-8p @ rec plex	Pickleball 12-1p @ Arena Art Program 6:30-9:30p @ Mezz	Yoga 12:15p@ mezzanine Running Club 5pm meet at VOT Warriors of the Water ** 5-7p @ marina Adult Ball 7pm@ diamond	SUPER FUN SLO-PITCH TOURNAY		
28	29	30	1	2	3	4
SWIM CAMP FULL WEEK CAMP *sign up by Tuesday, June 22						
12-5p	1:30-5p	1:30-5p	Canada Day FUN SWIM	1:30-5p	Canoe Repair Workshop T.B.D.	
Swim camp Special Sessions Noon: ABC's of life-how to help in an emergency Evening: Parent & Tot	Noon: Basis Lifesaving First Aid Evening: Adult Night			Noon: Rescue Ladder Evening: Self & Companion Rescue		
	Running Club 5pm meet at VOT Teslin Tlingit Dance 6-8p @ rec plex	Pickleball 12-1p @ Arena Art Program 6:30-9:30p @ Mezz		Youth Gym 7-9p @Arena		

VILLAGE OF TESLIN

Balance Sheet
As Of May 31, 2021

ASSETS

CURRENT ASSETS

B.O.M. Village	3,492,882.30	
B.O.M. S/A Building Res.	219,148.37	
B.O.M. S/A Equipm't Res.	551,685.04	
B.O.M. S/A Fire truck reserv	359,552.14	
Dump Reserve Bank BOM	310,356.95	
B.O.M S/A Recreation Reserve	110,721.77	
B.O.M S/A Future Dev. Reserve	129,946.11	
Petty Cash	100.00	
Landfill User Float	1,550.00	
Employees' Health Ins. Rcvbl.	1,533.26	
Total Cash and Investments		<u>\$5,177,475.94</u>

ACCOUNTS RECEIVABLE

A/R Municipal Services	30,582.54	
Allowance Doubtful Accts.	(95.29)	
Accounts Receivable Taxes	272,376.05	
Property Held for Resale	35,915.36	
Reserve Property Held for Sale	(160.19)	
GST REBATE ACCT	5,973.38	
GST INPUT TAX CREDITS	440.80	
AYC Self Insuring Program	45,995.00	
Net Accounts Receivable		<u>\$391,027.65</u>

Total - Current Assets

\$5,568,503.59

FIXED ASSETS AT COST

Machinery and Equipment	1,250,770.53	
Acc. Amort Machine & Equipm	(730,771.93)	
Net Book Value		<u>\$519,998.60</u>
Buildings and Land	623,203.74	
Acc. Amort. Buildings	(185,769.21)	
Net Book Value		<u>\$437,434.53</u>
Accumulated Amortization Recreat	(2,660,895.98)	
Net Book Value		<u>-\$2,660,895.98</u>
Transportation Asset	6,602,801.64	
Acc Amort. Transportation	(1,604,516.99)	
Net Book Value		<u>\$4,998,284.65</u>

VILLAGE OF TESLIN

Balance Sheet
As Of May 31, 2021

FIXED ASSETS AT COST

Arena Equipment	5,311,296.37		
Acc Amort. Arena	(2,442,937.89)		
Net Book Value		<u>\$2,868,358.48</u>	
Total Fixed Assets			<u>\$6,163,180.28</u>
Total - Assets			<u>\$11,731,683.87</u>

LIABILITIES AND RESERVES

CURRENT LIABILITIES

Accounts Payable	73,056.60		
BDO Accrual	21,000.00		
Public/Contractors Clearing Accou	10,000.00		
Employees' Accrued Vacation	62,019.37		
Accrued Wages	26,897.97		
Employees' Accrued Comp Time	11,019.45		
Gas Tax Old Revenue	3,383.48		
Deferred Revenue Recreation Soci	18,945.34		
Security Deposits Water	7,792.69		
Security Deposits Sewer	150.00		
Deposits Compost Bins	210.00		
Cash Over/Under	(88.18)		
Community Training Trust	621.91		
Total current liabilities		\$235,008.63	

RESERVES

Equity on Other Non Financial Ass	49,074.00		
Infrastructure/Bldg R/Reserve	218,752.55		
Equipment Replacement Reserve	550,688.60		
Fire Truck Replacement Reserve	358,902.73		
Dump reserve	309,796.40		
Recreation Reserve	110,528.78		
Cash Flow Reserve	76,069.67		
Future Development Reserve	129,711.40		
AYC Self Insuring Reserve	45,995.00		
Total Reserves		\$1,849,519.13	

Total Liabilities & Reserves \$2,084,527.76

EQUITY

General Surplus	18,151,964.94		
Surplus for the Year	2,045,496.61		
Total Equity		<u>\$20,197,461.55</u>	

Total Liabilities & Equity \$22,281,989.31

VILLAGE OF TESLIN

Variance Report
For The 5 Periods Ending May 31, 2021

Account Name	Budget	Actual	Variance	Percentage
REVENUES/EXPENSES	2021	2021	Surplus (Deficit)	Annual Budget
MUNICIPAL REVENUES				
Taxes	344,090.00	335,903.18	(8,186.82)	98%
Sewer	48,100.00	21,791.32	(26,308.68)	45%
Water	137,000.00	53,472.89	(83,527.11)	39%
Garbage/Recycling	68,520.00	29,123.44	(39,396.56)	43%
Dog Licensing/Fines	1,000.00	375.00	(625.00)	38%
Sale of Goods/Fixed Assets	11,000.00	14,471.75	3,471.75	132%
Rents - Commercial	0.00	0.00	0.00	
Rentals - Facilities	19,900.00	11,515.00	(8,385.00)	58%
Miscellaneous Services/Charges	1,005.00	1,060.46	55.46	106%
Business Licenses/Permits	7,775.00	8,277.97	502.97	106%
Sale of Land	0.00	20,000.00	20,000.00	
Interest	15,000.00	6,026.83	(8,973.17)	40%
Total: Municipal Revenue	653,390.00	502,017.84	(151,372.16)	77%
OTHER REVENUES				
Comprehensive Funding	1,065,180.28	1,065,180.28	0.00	100%
YG - Other/ Firesmart	110,000.00	84,938.00	(25,062.00)	77%
Gas Tax Revenues	183,640.00	182,883.00	(757.00)	100%
Transfer from Reserves	0.00	0.00	0.00	
Teslin Tlingit Council Funding	0.00	2,228.24	2,228.24	
Prior Year Surplus	0.00	0.00	0.00	
Recreation Revenues VOT	212,704.21	149,171.84	(63,532.37)	70%
Recreation Society Revenue	18,945.34	0.00	(18,945.34)	0%
Yukon Lotteries	17,597.00	0.00	(17,597.00)	0%
TVFD Fund Raiser	3,056.75	3,056.75	0.00	100%
Grant Teslin Training Fund	0.00	0.00	0.00	
Community Trust Training Society	1,000.00	3,000.00	2,000.00	300%
Total: Other Revenues	1,612,123.58	1,490,458.11	(121,665.47)	92%
TOTAL REVENUES	2,265,513.58	1,992,475.95	(273,037.63)	88%

VILLAGE OF TESLIN

Variance Report
For The 5 Periods Ending May 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
EXPENSES				
COUNCIL and ADMINISTRATION				
Council/Elections	46,600.00	12,714.55	33,885.45	27%
PSAB	0.00	0.00	0.00	
Municipal Centre- Maintenance/Repairs	11,500.00	4,301.51	7,198.49	37%
Municipal Centre- Utilities	50,000.00	23,221.70	26,778.30	46%
Insurance/Appraisals	132,000.00	128,665.00	3,335.00	97%
Bank Charges	4,000.00	1,570.45	2,429.55	39%
Audit Fees	32,000.00	33,920.00	(1,920.00)	106%
Assessment Fees	5,400.00	5,498.21	(98.21)	102%
Legal Fees	12,000.00	30.00	11,970.00	0%
AYC /Memberships / Licences	21,565.53	13,905.74	7,659.79	64%
Advertising	0.00	2,584.64	(2,584.64)	
Office Equipment/Supplies/Fees	16,800.00	6,515.78	10,284.22	39%
Administration Wages/ Benefits/Training	256,200.00	106,045.26	150,154.74	41%
Donations	0.00	0.00	0.00	
Total: Administration Expenses	588,065.53	338,972.84	249,092.69	58%
PROTECTIVE SERVICES				
Animal Control	2,200.00	778.03	1,421.97	35%
Insect Control	4,000.00	196.74	3,803.26	5%
EMO	1,000.00	3,176.57	(2,176.57)	318%
Fire Department	55,706.75	7,293.29	48,413.46	13%
Total: Protective Services	62,906.75	11,444.63	51,462.12	18%
TRANSPORTATION SERVICES				
Vehicle / Equipment Maintenance	21,764.96	4,528.65	17,236.31	21%
Vehicle / Equipment Gas	14,000.00	6,342.78	7,657.22	45%
Tools / Supplies	26,000.00	10,952.61	15,047.39	42%
Municipal Centre Landscaping	7,500.00	7,500.00	0.00	100%
Sanding	6,000.00	100.00	5,900.00	2%
Roads/Ditches / Drainage	84,500.00	8,089.20	76,410.80	10%
Snow Clearing	60,000.00	51,657.62	8,342.38	86%
Sweeping	0.00	0.00	0.00	
Patching	1,000.00	0.00	1,000.00	0%
Wages / Benefits /Training	192,200.00	85,228.69	106,971.31	44%
Street Lights	19,000.00	7,668.44	11,331.56	40%
Total: Transportation Services	431,964.96	182,067.99	249,896.97	42%
MUNICIPAL ENVIRONMENTAL SERVICES				
Water	155,000.00	54,262.91	100,737.09	35%
Lagoon / Wetlands	8,000.00	584.28	7,415.72	7%
Sewer System	33,600.00	8,868.35	24,731.65	26%
Sewer Pumpouts	3,800.00	1,938.83	1,861.17	51%
Environmental Cleanup	2,000.00	0.00	2,000.00	0%
Landfill	159,650.00	47,377.28	112,272.72	30%
Garbage Collection/Recycling	56,500.00	25,595.76	30,904.24	45%
Total: Environmental Health	418,550.00	138,627.41	279,922.59	33%

VILLAGE OF TESLIN

Variance Report
For The 5 Periods Ending May 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
PUBLIC HEALTH & WELFARE				
Cemeteries	5,000.00	0.00	5,000.00	0%
Seniors Home & Yard Maintenance	0.00	0.00	0.00	
Total: Public Health & Welfare	5,000.00	0.00	5,000.00	0%
COMMUNITY DEVELOPMENT				
Planning & Zoning	158,300.00	28,394.18	129,905.82	18%
Board of Variance	0.00	0.00	0.00	
Total: Community Development	158,300.00	28,394.18	129,905.82	18%
Seasonal Employment				
Wages / Benefits	0.00	0.00	0.00	
Total: Seasonal Employment	0.00	0.00	0.00	#N/A
RECREATION PROGRAMS VOT & REC SOCIETY				
Recreation Programmer/Programming	285,134.00	86,238.33	198,895.67	30%
Yukon Lotteries	17,597.00	8,480.00	9,117.00	48%
Recreation Society Programs	18,945.34	4,234.86	14,710.48	22%
Total: Recreation Programs	321,676.34	98,953.19	222,723.15	31%
RECREATION FACILITIES & OTHER PROGRAMS				
Arena Facility	54,250.00	17,283.07	36,966.93	32%
Curling Facility	2,000.00	341.45	1,658.55	17%
Recreation Hall	68,700.00	29,724.75	38,975.25	43%
Ball Diamond	9,500.00	8,500.00	1,000.00	89%
Dock/Marina	13,500.00	5,828.25	7,671.75	43%
Old Community Hall	0.00	0.00	0.00	
Parks/Trails	3,100.00	458.80	2,641.20	15%
Firesmart	35,000.00	9,938.00	25,062.00	28%
Boardwalk	10,000.00	0.00	10,000.00	0%
Tourism & Other	0.00	0.00	0.00	
Facilities Wages / Benefits	83,000.00	38,825.96	44,174.04	47%
Total: Other Programs	279,050.00	110,900.28	168,149.72	40%
TOTAL O&M EXPENSES	2,265,513.58	909,360.52	1,356,153.06	40%
NET OPERATING SURPLUS (Deficit)	0.00	1,083,115.43	1,083,115.43	48%

VILLAGE OF TESLIN

Variance Report
For The 5 Periods Ending May 31, 2021

Account Name	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
REVENUES/EXPENSES				
RESERVE REVENUE				
Building Reserve Interest Earned	1,200.00	395.82	804.18	33%
Equipment Reserve Interest Earned	3,000.00	996.44	2,003.56	33%
Gas Tax Reserve Interest Earned	0.00	0.00	0.00	
Recreation Reserve Interest Earned	0.00	192.99	(192.99)	
Future Dev. Reserve Interest Earned	725.00	234.71	490.29	#N/A
Fire Truck Reserve Interest Earned	1,800.00	649.41	1,150.59	36%
Dump Management Reserve Interest Ea	1,700.00	560.55	1,139.45	33%
TOTAL: Reserve Revenue	8,425.00	3,029.92	5,395.08	36%
CAPITAL REVENUE				
Block Funding	336,372.72	336,372.72	0.00	100%
Capital Interest	0.00	0.00	0.00	
Transfer from Other Funds	75,000.00	0.00	75,000.00	0%
JEPP Funding	0.00	0.00	0.00	
Community Development Fund Reven	108,940.00	0.00	108,940.00	0%
YTG Funding	115,060.00	89,260.00	25,800.00	78%
Outside Project Funding	490,000.00	49,423.00	440,577.00	10%
Gas Tax Revenue	166,000.00	50,000.00	116,000.00	30%
Building Canada Fund	6,050,000.00	470,528.92	5,579,471.08	8%
WRRRI Recycle Centre Insulation etc	0.00	0.00	0.00	
TOTAL: Capital Revenue	7,341,372.72	995,584.64	6,345,788.08	14%
CAPITAL EXPENSES				
Recplex				
Rec Plex building Capital Lift	285,000.00	0.00	285,000.00	0%
Chairs	0.00	0.00	0.00	
Emergency LED Lights	0.00	0.00	0.00	
Recplex equipment /security cameras	10,000.00	0.00	10,000.00	0%
Water Supply 2014/Rec Centre Fuel Lin	0.00	0.00	0.00	
GAS TAX 2009 029 Rec Complex Energ	0.00	0.00	0.00	
Storage	0.00	0.00	0.00	
Recplex Hot Water Tanks	0.00	0.00	0.00	
Gas Tax 2011 015 Recplex heat recover	0.00	0.00	0.00	
Recplex upgrade Energy	0.00	0.00	0.00	
Recplex Energy Upgrades BCF	0.00	0.00	0.00	
Total RecPlex	295,000.00	0.00	295,000.00	0%
Old Community Hall				
Old Community Hall	0.00	0.00	0.00	
Total Old Community Hall	0.00	0.00	0.00	#N/A
Municipal Centre				
Building Modifications Energy	700,000.00	0.00	700,000.00	0%
LOTTERIES/ CANOR Community Sign	0.00	0.00	0.00	
Job Classification & Wage Scale	0.00	0.00	0.00	
Dog Kennels	0.00	0.00	0.00	
Boardwalk Project	0.00	0.00	0.00	
Marina Enhancement Project	0.00	0.00	0.00	
Communications Corridor to Arena & Re	0.00	0.00	0.00	
Furniture Municipal Center	5,000.00	0.00	5,000.00	0%
Parking Lot Upgrades	0.00	0.00	0.00	
Total Municipal Centre	705,000.00	0.00	705,000.00	0%
Lagoon				
Sewer system	0.00	0.00	0.00	
Fencing at Lagoon	0.00	0.00	0.00	
GAS TAX 2010 013 Lagoon Assessmen	0.00	0.00	0.00	
Lift Stations 2015	0.00	0.00	0.00	
Lift Station #6	100,000.00	0.00	100,000.00	0%
Total Lagoon	100,000.00	0.00	100,000.00	0%
CDF				
CDF Playground/Ball Park Sand	0.00	0.00	0.00	
CDF Recycle Centre Renovations	0.00	0.00	0.00	
Total Playground/Ball park	0.00	0.00	0.00	#N/A
Roads				
GAS TAX 2008 012 Bike Lane	0.00	0.00	0.00	
BST Roads Nisutlin Drive Hill	0.00	0.00	0.00	
Signs	0.00	0.00	0.00	
Pumphouse Eavestrough prior/Furnace	0.00	0.00	0.00	
Total Roads	0.00	0.00	0.00	#N/A
Pumphouse				
Water Truck Tank	0.00	0.00	0.00	
BCF Second Well	0.00	0.00	0.00	
BCF Water Arsenic Removal	0.00	0.00	0.00	
Pumphouse building repairs	0.00	0.00	0.00	
Water Treatment Plant	0.00	0.00	0.00	
Total Pumphouse	0.00	0.00	0.00	#N/A

VILLAGE OF TESLIN

Variance Report
For The 5 Periods Ending May 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
Dump				
Buildings	0.00	0.00	0.00	
Landfill Improvements	12,797.72	1,683.00	11,114.72	13%
Heat for Recycling building	0.00	0.00	0.00	
Recycling Building	0.00	0.00	0.00	
Recycling Bag Shacks	0.00	0.00	0.00	
Cap Existing Open Pits	0.00	0.00	0.00	
Dump Outhouse	0.00	0.00	0.00	
Baler for Recycling	0.00	0.00	0.00	
Dump management plan	0.00	0.00	0.00	
Florescent Tube Crusher landfill	0.00	0.00	0.00	
Total Dump	12,797.72	1,683.00	11,114.72	13%
Street Lighting/Roads				
Signs	17,000.00	852.00	16,148.00	5%
Road improvements	0.00	7,102.57	(7,102.57)	
Road repair phase #1	0.00	0.00	0.00	
Road Repair phase # 3	0.00	0.00	0.00	
Alaska Hgwy Beautification	0.00	0.00	0.00	
Drainage Project	0.00	0.00	0.00	
Connector Road BCF	0.00	0.00	0.00	
Connector Road EMR	0.00	0.00	0.00	
Total Street Lighting/Roads	17,000.00	7,954.57	9,045.43	47%
P.W. Equipment				
GAS TAX 2010 025 New Garbage Truck	0.00	0.00	0.00	
Public Works Storage Yard	350,000.00	49,032.34	300,967.66	14%
New Radios	0.00	0.00	0.00	
Radios	0.00	0.00	0.00	
ATV/New Vehicle Garbage Truck	166,000.00	0.00	166,000.00	0%
Auger	0.00	0.00	0.00	
Trailer	0.00	0.00	0.00	
Steamer small equipment	5,000.00	5,358.98	(358.98)	107%
Bobcat Trailer	75,000.00	0.00	75,000.00	0%
Total P.W.	596,000.00	54,391.32	541,608.68	9%
Office Equipment				
Office Equipment	10,000.00	2,468.98	7,531.02	25%
Software	0.00	0.00	0.00	
Monitor/ Printer Etc.	0.00	0.00	0.00	
EMO Plan	0.00	0.00	0.00	
New Computer	0.00	0.00	0.00	
Telephone / Voice Mail Setup	0.00	0.00	0.00	
Computer Recreation	0.00	0.00	0.00	
Total Office Equipment	10,000.00	2,468.98	7,531.02	25%
Fire Equipment				
Fire Truck replacement	145,000.00	0.00	145,000.00	0%
Transfer to Fire Truck Reserve	20,000.00	0.00	20,000.00	0%
Fire Equipment	25,000.00	0.00	25,000.00	0%
Fire Hall	5,000,000.00	48,037.90	4,951,962.10	1%
EMO Plan	0.00	0.00	0.00	
Total Fire Equipment	5,190,000.00	48,037.90	5,141,962.10	1%
E M O Plan				
EMO Plan	0.00	0.00	0.00	
Total E M O	0.00	0.00	0.00	#N/A
Arena				
Arena parking lot	0.00	0.00	0.00	
Phase 1 Excavation/ Cement Pad	0.00	0.00	0.00	
Phase 2 Ice Plant	0.00	0.00	0.00	
Hot Water on demand	0.00	0.00	0.00	
CDF 3117/2362/GAS TAX 2010 012 Ph	0.00	0.00	0.00	
Drainage and Roadwork	0.00	0.00	0.00	
Arena Matting	0.00	0.00	0.00	
Ice Plant Building Eavestrough	0.00	0.00	0.00	
On demand hot water tank	0.00	0.00	0.00	
TV Stand	0.00	0.00	0.00	
Arena Upgrades Doors	0.00	0.00	0.00	
Heat Controls Mezzanine	0.00	0.00	0.00	
Rec Storage	0.00	0.00	0.00	
Total Arena	0.00	0.00	0.00	#N/A
Recreation Projects				
Trail Network	204,000.00	250.00	203,750.00	0%
Community Hall Sign	0.00	0.00	0.00	
Ball Field	0.00	0.00	0.00	

VILLAGE OF TESLIN

Variance Report
For The 5 Periods Ending May 31, 2021

Account Name REVENUES/EXPENSES	Budget 2021	Actual 2021	Variance Surplus (Deficit)	Percentage Annual Budget
Recreation Tent	0.00	0.00	0.00	
Basketball court Reserve	0.00	0.00	0.00	
Recreation Equipment/Exercise Room E	5,000.00	0.00	5,000.00	0%
Total Recreation Projects	209,000.00	250.00	208,750.00	0%
Marina				
Dock/Breakwater	10,000.00	0.00	10,000.00	0%
LED Lights Marina	10,000.00	0.00	10,000.00	0%
Fish cleaning station	15,000.00	0.00	15,000.00	0%
Marina breakwater BCF	100,000.00	0.00	100,000.00	0%
Signage at Marina CDF	0.00	0.00	0.00	
Signage at Marina RRC Outside Funding	0.00	0.00	0.00	
Total Marina	135,000.00	0.00	135,000.00	0%
Planning and Development				
P/Lot&Drive Rec Plex/ PARK	5,000.00	0.00	5,000.00	0%
CANNOR KIOSKS	0.00	0.00	0.00	
Village Square Plan	0.00	0.00	0.00	
Boundary Expansion	0.00	0.00	0.00	
Signage/Bio Mass Feasibility	0.00	0.00	0.00	
Community Economic Development Pla	0.00	0.00	0.00	
Ballfield /Outhouses	0.00	0.00	0.00	
Parks	0.00	0.00	0.00	
Picnic Tables	5,000.00	0.00	5,000.00	0%
Friendship Park	0.00	0.00	0.00	
Pullout Gazebo signage & tourism info	0.00	0.00	0.00	
Friendship Park Outside Funding	0.00	0.00	0.00	
Friendship Park CDF	0.00	0.00	0.00	
Total Planning and Development	10,000.00	0.00	10,000.00	0%
Ditches & Drainage				
	0.00	0.00	0.00	
Total Ditches and Drainage	0.00	0.00	0.00	#N/A
Bldg. Replacement Reserve	20,000.00	0.00	20,000.00	0%
Equipment Replacement Res.	20,000.00	0.00	20,000.00	0%
Cash Flow Reserve	0.00	0.00	0.00	
Future Development Reserve	30,000.00	0.00	30,000.00	0%
TOTAL CAPITAL EXPENSES	7,349,797.72	114,785.77	7,235,011.95	2%
SURPLUS (Deficit)	0.00	883,828.79	(883,828.79)	48%

Presented to Council

Approved: Gord Curran Mayor _____

Prepared by: Shelley Hassard CAO _____



Your Community Voice

Yukon Police Council

May 26, 2021

Mayor Gord Curran and Council
Village of Teslin
P.O. Box 130
Teslin, YT Y0A 1B0

Dear Mayor Curran and Council,

RE: Yukon Police Council Survey

We are pleased to advise you that the Yukon Police Council (YPC) has finished compiling the results of the 2020 "Community Perceptions of the RCMP" survey.

In September 2020, YPC initiated a survey seeking input from Yukoners on their experience with policing in Yukon. We are incredibly thankful to all Yukoners who took the time to contribute to this survey and help shape Yukon's policing priorities.

The survey results are now available at yukonpolicecouncil.ca, and a paper copy of the survey results, as well as this letter, will be sent via mail in short order.

YPC remains interested in receiving feedback about policing services in your community on an ongoing basis. I encourage you to provide further input through the YPC Secretariat at yukonpolicecouncil@yukon.ca.

Sincerely,

John Phelps
Chair of the Yukon Police Council

#####

VILLAGE OF TESLIN

Bank Withdrawals Status (BK1450)

From [5/1/2021] To [5/31/2021]
 From Bank [BOM] To [BOM]
 From [] To [ZZ]
 Having [Not Posted, Void, Outstanding, Non-Negotiable, Continuation, Printed, Alignment]

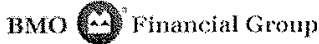
Withdrawal Number	Withdrawal Date	Src. Appl. Code	Payee Name	Withdrawal Amount	
Bank: BOM - Bank of Montreal - Village					
Status: Outstanding					
19252	5/6/2021	AP AONRED	Aon Reed Stenhouse Inc	4,769.00	Insurance
19253	5/6/2021	AP GREWES	The Canada Life Assurance Company	5,592.85	Health benefits
19254	5/6/2021	AP HASASH	Ashley Hassard	34.61	Reimburse
19255	5/6/2021	AP JOHDEN	DENISE JOHNSTON	521.91	Honoriar replacement
19256	5/6/2021	AP NISTRA	Nisutlin Trading Post	699.92	Monthly statement
19257	5/6/2021	AP TABJAS	Jasmin Tabucon	850.00	Janitorial Contract
19258	5/6/2021	AP THOELE	THOMAS ELECTRIC LTD.	262.50	Lift Stattion #2 Maintenance
19259	5/6/2021	AP TNTENT	TnT Enterprises	360.00	Sanding Services
19260	5/6/2021	AP VILTES	VILLAGE OF TESLIN	667.00	Replensih recycling fund
19261	5/6/2021	AP YUKCOL	Yukon University	341.25	Training Fund
19262	5/6/2021	AP YUKELE	ATCO ELECTRIC YUKON	9,012.97	Monthly statement
19263	5/6/2021	AP YUKINN	YUKON INN	462.00	Staff Training
19264	5/6/2021	AP YUKSER	YUKON SERVICE SUPPLY CO.	515.29	Janitorial Supplies
19265	5/20/2021	AP CITWHI	City of Whitehorse	3,958.20	Landfill Tipping fees
19266	5/20/2021	AP CLAJEN	Jennifer Clark	133.24	Art program supplies
19267	5/20/2021	AP EASTAR	Tara Easley	193.07	Recreation Supplies
19268	5/20/2021	AP HANAMY	Amy Handrahan	170.67	Art program supplies
19269	5/20/2021	AP HOMBUI	HOMEHARDWARE BUILDING CENTE	73.27	Recplex supplies
19270	5/20/2021	AP INKGRA	INKSPIRATIONZ GRAPHIX	378.00	Vehicle signs
19271	5/20/2021	AP INLKEN	Inland Kenworth	114.47	Water Truck parts
19272	5/20/2021	AP IRVCAI	Caitlin Irvine	150.00	Reimburse security deposit
19273	5/20/2021	AP KLOBUS	KLONDIKE BUSINESS SOLUTIONS	117.05	Photocopier lease
19274	5/20/2021	AP LANYUK	Lane's Yukon Yardwork Inc.	3,255.00	Speed bumps
19275	5/20/2021	AP NORWES	NORTHWESTEL	117.92	Monthly Fire alarms
19276	5/20/2021	AP RECGEN	Receiver General for Canada	792.68	Radio licence
19277	5/20/2021	AP SUPSAV	Super Save Propane	923.55	Propane for arena
19278	5/20/2021	AP YUKCOL	Yukon University	1,000.00	Community Training Trust

19279	5/20/2021	AP	YUKMOT	Yukon Motel & Restaurant	3,673.02	Monthly Statement
19280	5/20/2021	AP	YUKNEW	Black Press Group Ltd	950.60	Advertising Third party list
9999	5/3/2021	AP		Interact fees	6.86	Bank Fee's
9999	5/3/2021	AP		bank fees	41.70	Bank Fee's
9999	5/14/2021	AP		Bank charges	42.00	Bank Fee's
9999	5/18/2021	AP		April Mastercard	5,356.16	
9999	5/25/2021	AP		PP#11, 2021	31,537.66	
9999	5/25/2021	AP		Postage Pitney Bowes	209.80	Postage
9999	5/31/2021	AP		PP#10,2021	32,922.69	
					<u>110,206.91</u>	

30/2021

Spend Dynamics | Statement

Spend Dynamics



Statement

Account Name: HUNKING, COLE Card Number: xxxx-xxxx-xxxx-8233
 Company Name: VILLAGE OF TESLIN Account Limit: \$ 2,000.00
 Employee ID: 1234
 Statement Date (MM/DD/YYYY): 04/27/2021 Currency: CANADIAN DOLLAR

All transactions have been billed to the Corporate Account statement. Call the phone number on the back of your card to gain the most accurate view of your available credit. The Corporate Account limit is shared among the individual cards, other activity on the Corporate Account may cause your available credit to be lower than the amount displayed on this statement or online.

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments: \$ 0.00
 Adjustments: \$ 0.00
 Net Purchases: \$ 676.14
 Cash Advance: \$ 0.00
 Fees: \$ 25.00
 Other Charges: \$ 0.00
 New Account Balance: \$ 701.14

For your records only. No payment required.

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
04/06	04/06 374471999	GARMIN SERVICES INC OLATHE KS	\$ 37.25 096536	\$ 0.00	\$ 37.25 42161 024
04/11	04/12 375028159	MICROSOFT MICROSOFT 36 MSBILL.INFO ON	\$ 109.00 034653	\$ 5.45	\$ 114.45 4129 3012
04/20	04/21 375884297	YG EMR TESLIN TESLIN YT	\$ 250.00 065649	\$ 12.50 (e) GST \$ 12.50 (e)	\$ 262.50 9246 5 24
04/21	04/22 375986924	STAPLES STORE #251 WHITEHORSE NT	\$ 154.23 099803	\$ 7.71 (e) GST \$ 7.71 (e)	\$ 161.94 41280 012
04/22	04/23 376127853	YG HPW TRANSPORTATION WHITEHORSE YT	\$ 95.24 009601	\$ 4.76 (e) GST \$ 4.76 (e)	\$ 100.00 45302 032
04/27	04/27 376446950	ANNUAL FEE 41250012	\$ 25.00	\$ 0.00	\$ 25.00
TOTAL CREDITS xxxx-xxxx-xxxx-8233					\$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-8233					\$ 701.14

POSTED

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Legal notice (<http://www.bmo.com/home/popups/global/legal>) Security (<http://www.bmo.com/home/about/banking/privacy-security/how-we-protect-you>)

4/30/2021

Spend Dynamics | Statement

Spend Dynamics®



BMO Financial Group

Statement

Account Name: JOHNSTON, LINDSAY Card Number: xxxx-xxxx-xxxx-6735
 Company Name: VILLAGE OF TESLIN Account Limit: \$ 2,000.00
 Employee ID: RECREATION
 Statement Date (MM/DD/YYYY): 04/27/2021 Currency: CANADIAN DOLLAR

All transactions have been billed to the Corporate Account statement. Call the phone number on the back of your card to gain the most accurate view of your available credit. The Corporate Account limit is shared among the Individual cards, other activity on the Corporate Account may cause your available credit to be lower than the amount displayed on this statement or online.

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments: \$ 0.00
 Adjustments: \$ 0.00
 Net Purchases: \$ 202.92
 Cash Advance: \$ 0.00
 Fees: \$ 0.00
 Other Charges: \$ 0.00
 New Account Balance: \$ 202.92

For your records only. No payment required.

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
04/08	04/12 375028081	WWW.CANADIANTIRE.CA 8667467287 ON	\$ 30.96 059847	\$ 4.02 (e) HST \$ 4.02 (e)	\$ 34.98 ✓
04/08	04/12 375028080	WWW.CANADIANTIRE.CA 8667467287 ON	\$ 148.02 006013	\$ 19.32 (e) HST \$ 19.32 (e)	\$ 167.94 ✓
			TOTAL CREDITS	xxxx-xxxx-xxxx-6735	\$ 0.00
			TOTAL DEBITS	xxxx-xxxx-xxxx-6735	\$ 202.92

POSTED

4/30/2021

Spend Dynamics | Statement

Spend Dynamics®



BMO Financial Group

Statement

Account Name: HASSARD, COLLEEN Card Number: xxxx-xxxx-xxxx-8217
 Company Name: VILLAGE OF TESLIN Account Limit: \$ 8,000.00
 Employee ID: 1234
 Statement Date (MM/DD/YYYY): 04/27/2021 Currency: CANADIAN DOLLAR

All transactions have been billed to the Corporate Account statement. Call the phone number on the back of your card to gain the most accurate view of your available credit. The Corporate Account limit is shared among the Individual cards, other activity on the Corporate Account may cause your available credit to be lower than the amount displayed on this statement or online.

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments: \$ 0.00
 Adjustments: \$ 0.00
 Net Purchases: \$ 4,452.10
 Cash Advance: \$ 0.00
 Fees: \$ 0.00
 Other Charges: \$ 0.00
 New Account Balance: \$ 4,452.10

For your records only. No payment required.

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
03/26	03/29 373669450	ZOOM.US 888-799-8666 SAN JOSE CA <i>412 41293 012.</i>	\$ 200.00 063869	\$ 10.00 (e) GST \$ 10.00 (e)	\$ 210.00 ✓
03/31	04/02 374261938	YUKON WORKERS COMPENS WHITEHORSE YT <i>41360 012. 41330012</i>	\$ 3,476.73 015155	\$ 173.84 (e) GST \$ 173.84 (e)	\$ 3,650.57 ✓
03/31	04/02 374261937	CDN TIRE STORE #00452 WHITEHORSE YT	\$ 22.98 003884	\$ 1.15 (e) GST \$ 1.15 (e)	\$ 24.13 ✓
04/08	04/09 374779657	GRAMMARLY COYYQJSYU 8883186146 CA US DOLLAR 139.85@1.294891032 <i>41293 012.</i>	\$ 181.22 043331	\$ 0.00	\$ 181.22 ✓
04/09	04/13 375149569	WWW.CANADIANTIRE.CA 8667467287 ON	\$ 46.44 051181	\$ 6.04 (e) HST \$ 6.04 (e)	\$ 52.48
04/10	04/12 375028082	STAPLES STORE #251 WHITEHORSE NT	\$ 80.26 038874	\$ 4.01 (e) GST \$ 4.01 (e)	\$ 84.27 ✓
04/10	04/13 375149570	CDN TIRE STORE #00452 WHITEHORSE YT	\$ 15.99 007589	\$ 0.80 (e) GST \$ 0.80 (e)	\$ 16.79
04/16	04/19 375703157	BELL MOBILITY VERDUN QC	\$ 203.48 068885	\$ 10.17 (e) GST \$ 10.17 (e)	\$ 213.65 ✓
04/23	04/23 376127777	NETFLIX.COM VANCOVER BC <i>45108 012.</i>	\$ 18.99 031177	\$ 0.90 (e) GST \$ 0.90 (e)	\$ 18.99
			TOTAL CREDITS	xxxx-xxxx-xxxx-8217	\$ 0.00
			TOTAL DEBITS	xxxx-xxxx-xxxx-8217	\$ 4,452.10

POSTED



To:	Village of Teslin	Contact:	Cole Hunking
From:	Kaori Torigai	Ref:	P7201-451449133-17 (1.0)
Project:	Teslin Fire Hall & EMS Facility	Date:	June 3, 2021
Report Period:	May 2021		

1. Project Dashboard

Current Project Phase:



Status	Overall Status	Scope	Budget	Schedule
Last Period	Moderate Risk	Moderate Risk	Moderate Risk	Moderate Risk
This Period	On Track	On Track	Moderate Risk	On Track

Council approved the award of the contract on May 11, although there were concerns regarding local content and any potential future change orders since the budget is at maximum. The revised scope of work, including revised supplementary conditions and initial contract documents have been sent to ARCAN for review and signing. The letter of award was sent to ARCAN when Council approved award, to expedite any ordering for long lead time materials. A kickoff meeting was held with the project team to confirm design schedule and submittals, with ARCAN leading and minuting the meeting.

2. Key Risk Changes

Colliers Project Leaders has created a Risk Register, the up-to-date version of which is attached to this Report. There have been no changes to the Risk Register in the month of May.

3. Budget Status

The overall budget has not changed as of the time of this report. A revised budget allocation has been approved by the Village of Teslin, with notification that a change order for a fee increase may be required later, to cover a fee increase to Collier's subconsultant, Taylor Architecture Group.

The current contingency for the project is at 5%; further value engineering before the 50% design may allow for additional savings to add to the contingency.

No new contracts have been committed to at this time.

Colliers Project Leaders has created a Cost Tracking Log and the up-to-date version of which is attached to this Report. Below is a summary of the current budget status:

Current Project Status	Cost	Comments
Baseline Budget	\$5,500,000	As per the Transfer Payment Agreement
Committed	\$ 317,318	No increases from previous reporting period.
Approved Change Orders	\$0	None.
Forecast Cost at Completion	\$5,500,000	Currently tracking on budget
Forecast Variance at Completion	\$0	Expecting to spend full budget at this point.



4. Schedule Status

Colliers Project Leaders has created a Master Project Schedule, the up-to-date version of which is attached to this Report.

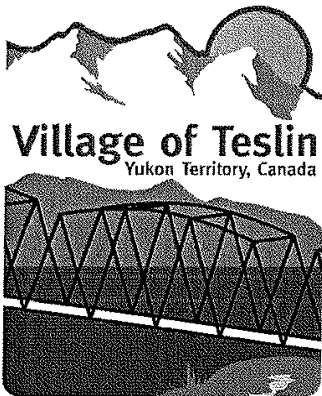
The overall schedule is on-track, and an updated schedule has been provided by ARCAN. Pending approval of the foundation design, construction is on-track to begin this summer. It is anticipated that construction will be complete by the planned end date. The biggest risk to the schedule remains market uncertainty due to effects of the Covid-19 pandemic.

For a list of key milestones, please refer to the schedule below:

	Row	Milestone	Planned	Actual/ Forecast	% Complete	Variance (weeks)
Upcoming Tasks (June)	1.	Schematic Design confirmation	May 20, 2021	Jun 8, 2021	-	-
	2.	Structural/Foundation Design complete	May 27, 2021	Jun 22, 2021	-	-
	3.	Mobilization	Jun 11, 2021	Jun 28, 2021	-	-
Milestones	1.	Schematic Design confirmation	May 27, 2021	Jun 8, 2021	0%	3
	2.	Structural/Foundation Design complete	May 27, 2021	Jun 22, 2021	0%	2
	3.	Mobilization	Jun 11, 2021	Jul 2, 2021	0%	8
	4.	Building Detail design 95%	Jul 8, 2021	Aug 9, 2021	0%	3
	5.	Issued for Construction documents approved	Aug 5, 2021	Sept 6, 2021	0%	3
	6.	Substantial Completion	Mar 31, 2022	Apr 22, 2022	0%	4
	7.	Total Completion	Jul 21, 2022	Jul 21, 2022	0%	0
	8.	Project Close Out Complete	Aug 18, 2022	Aug 18, 2022	0%	0
Completed Tasks (May)	1.	Issue Recommendation of Award	-	May 3, 2021	-	-
	2.	Validate Preliminary Design (Council Meeting)	Apr 26, 2021	May 11, 2021	-	2
	3.	Award CCDC 14 Contract	Mar 18, 2021	May 13, 2021	-	8
	4.	Kick Off Meeting with Design-Builder	-	May 17, 2021	-	-

Attachments

- Risk Register P7201-451449133-17 (9.0)
- Cost Tracking Log P7201-451449133-17 (12.0)
- Master Project Schedule P7201-451449133-17 (10.0)



Village of Teslin, #39 Nisutlin Drive
 Teslin, Yukon Territory Y0A 1B0
 T: (867) 390-2530
 F: (867) 390-2104
 Admin.teslin@teslin.ca

Land Use & Development Application

Please note: Incomplete applications will be returned to the applicant.

I/We hereby apply under Division 3 of the Yukon Municipal Act for a:

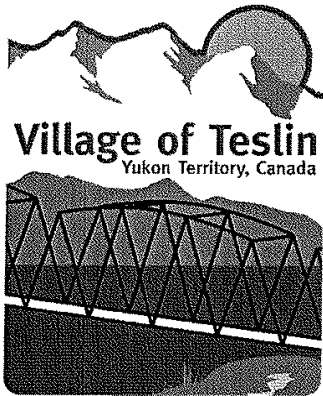
<input checked="" type="checkbox"/> Development Permit	<input type="checkbox"/> Official Community Plan Amendment
<input type="checkbox"/> Development Variance Permit	<input type="checkbox"/> Other
<input type="checkbox"/> Rezoning	

Property Details *Legal address Block 6, Lot 2.*

Civic Address: <i>21 Johnston Ave.</i>	PID:
Existing OCP Designation: <i>residential</i>	Proposed OCP Designation:
Existing Zoning: <i>residential (VR)</i>	Proposed Zoning:
Existing Water Servicing: <i>none. water delivery</i>	Proposed Water Servicing:
Existing Sewer Servicing: <i>on VOT mains</i>	Proposed Sewer Servicing:

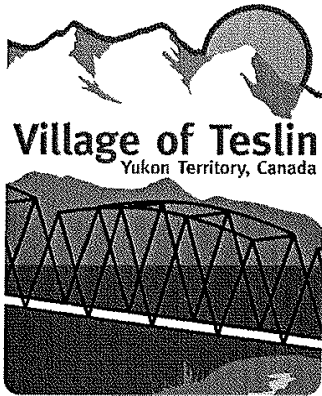
Development Details

Purpose of Application (Please provide a brief description of the proposed development)		
<i>Install residential trailer on lot - lot was previously used as a residential lot - developer trailer was removed - we are currently planning to install a new trailer on the lot as a "safe house" (2 units - duplex)</i>		
Office Use Only	Date Received	File Type:
	Receipt No.	
	Fees Paid: \$	



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Application Requirements			
Village staff shall indicate which of the following attachments are required for your application.		NOTE: Additional information may also be required at a later date	
	Required	Received	Details
Basic Requirements	X		Pre-Application Meeting
	X		Complete Application Form
	X		Payment of Applicable Fees
	X		Development rationale ... why it is a good idea
Site Plan	X		Maximum 11" x 17" site plan (including north arrow and scale)
	X		Location of existing and proposed driveways and pathways
	X		Location and dimensions of proposed buildings and setbacks to existing lot lines, rights-of-way, easements and covenants
			Location of all water features, including streams, wetlands, ponds, ditches, etc. on or adjacent to the property
			Location of all existing and proposed water lines, wells, septic fields, sanitary sewer and other infrastructure
			Location, dimensions of all vehicle parking, disability parking, vehicle stops and loading areas
			Stormwater management infrastructure and impermeable surfaces
			Above ground services, equipment and exterior lighting details
			Existing natural grade and finished grades of site including contour lines
			Other:
Elevation Drawings			All four elevations (front, rear, and two sides)
			Height measurements (height survey may be required)
			Exterior finishes and materials
			Cross sections
			Other:



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	Required	Received	Details
Additional Information			Archaeological assessment
			Environmental assessment
			Erosion and sediment control plan
			Geotechnical report
			Parcel and impervious site coverage plan
			Landscaping plan by a qualified professional
			Site profile
			Stormwater management plan
			Traffic impact assessment
			Riparian area assessment report
		Other:	

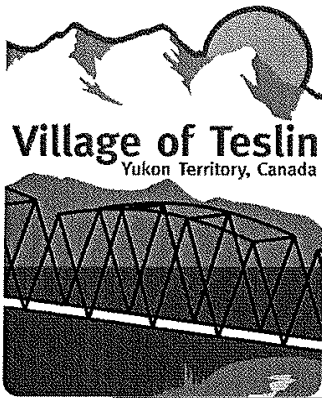
Owner and Agent Contact Information

Owner's Contact Information	Name of Owner <i>TESLIN TOWN COUNCIL</i>	Phone Number <i>867-390-2532</i>
	Address <i>P.O. BOX 133</i>	City <i>TESLIN, YT</i>
	Email <i>tlambert7@gmail.com</i>	Postal Code <i>Y0A 1B0</i>

Agent's Contact Information	Name of Agent <i>TED LAMBERT</i>	Company <i>ON POINT PROJECT MGMT</i>
	Address <i>P.O. BOX 1 TESLIN YT</i>	Phone Number <i>867-334-8486</i>
	Email <i>tlambert7@gmail.com</i>	Postal Code <i>Y0A 1B0</i>

Owner and Agent Declaration

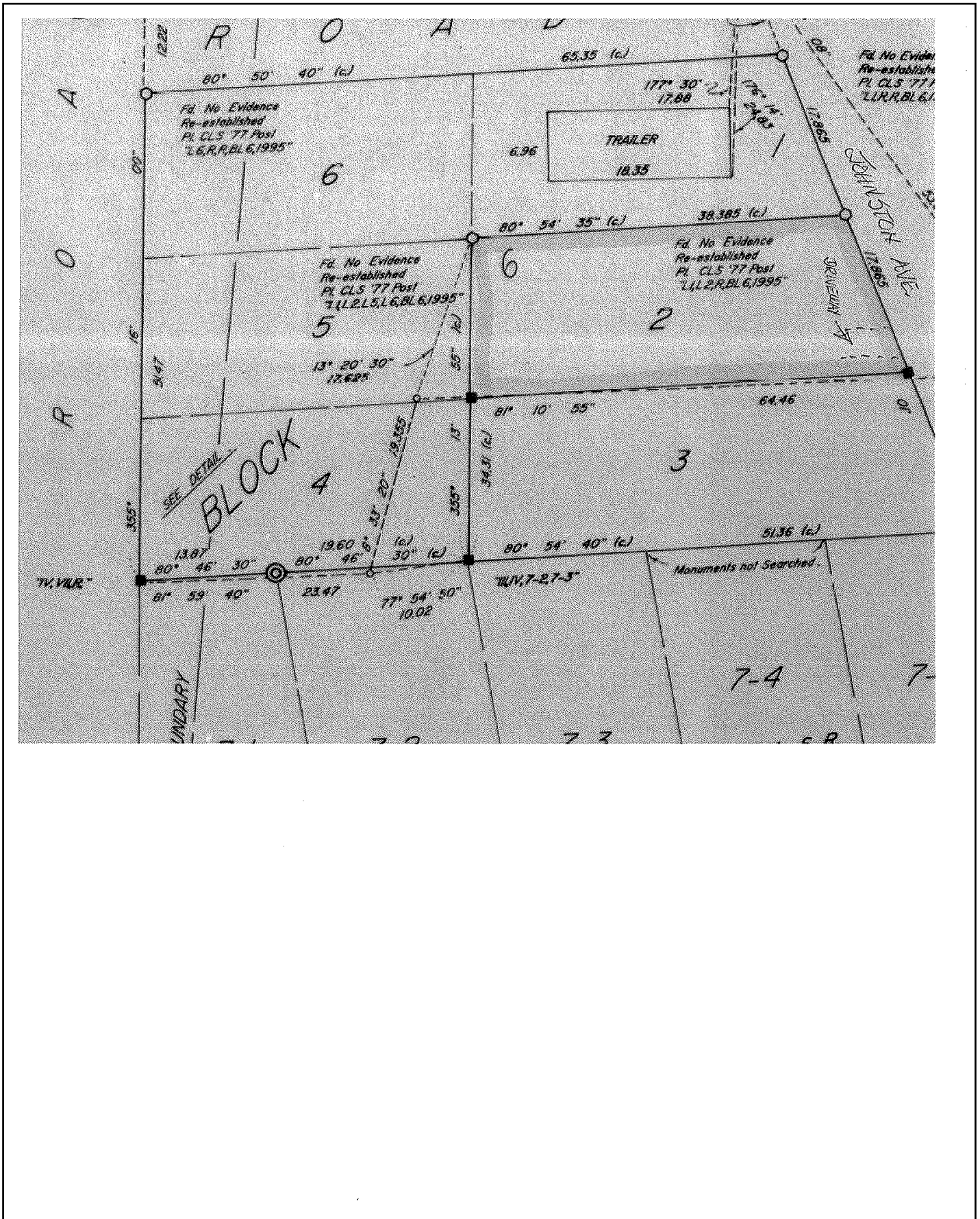
The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects. By completing this application form, the owner and/or applicant hereby is aware and authorizes site inspections to be conducted by Village of Teslin staff, Council members, and any designees as appointed by the Village of Teslin Council.



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Personal Information Declaration:
 This information is collected pursuant to Parts 4 and 7 of the *Yukon Municipal Act* and the *Yukon Access to Information and Protection of Privacy Act*. The information collected may form part of the public record and may be included in a meeting agenda that is posted online when this matter is considered before the Village of Teslin Council. I hereby consent that all information, including personal information, contained in this document, including all attachments, may be made available to the public. For more information on disclosure, contact the Village of Teslin CAO.

Owner's Declaration	Name of Owner (Print) TESLIN TUNGIT COUNCIL	Signature of Owner <i>[Signature]</i>	Date
	Name of Owner (Print) <i>[Signature]</i>	Signature of Owner <i>[Signature]</i>	Date
Agent's Declaration	Name of Agent (Print) TED B. LAMBERT	Signature of Agent <i>[Signature]</i>	Date 19/05/2021
I/We, the owner, hereby give permission to <u>TED B. LAMBERT, ON-POINT PROJ MGMT</u> to act as my/our agent in all matters relating to this application.			
Signature of Owner <i>[Signature]</i>		Date May 19/21	
Signature of Owner		Date	



GeoYukon map and data viewer

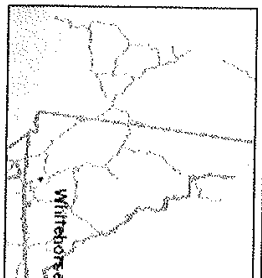


0 0.06 0.1 Kilometers
feet Equal Area Conic
Yukon Application 1: 2,500

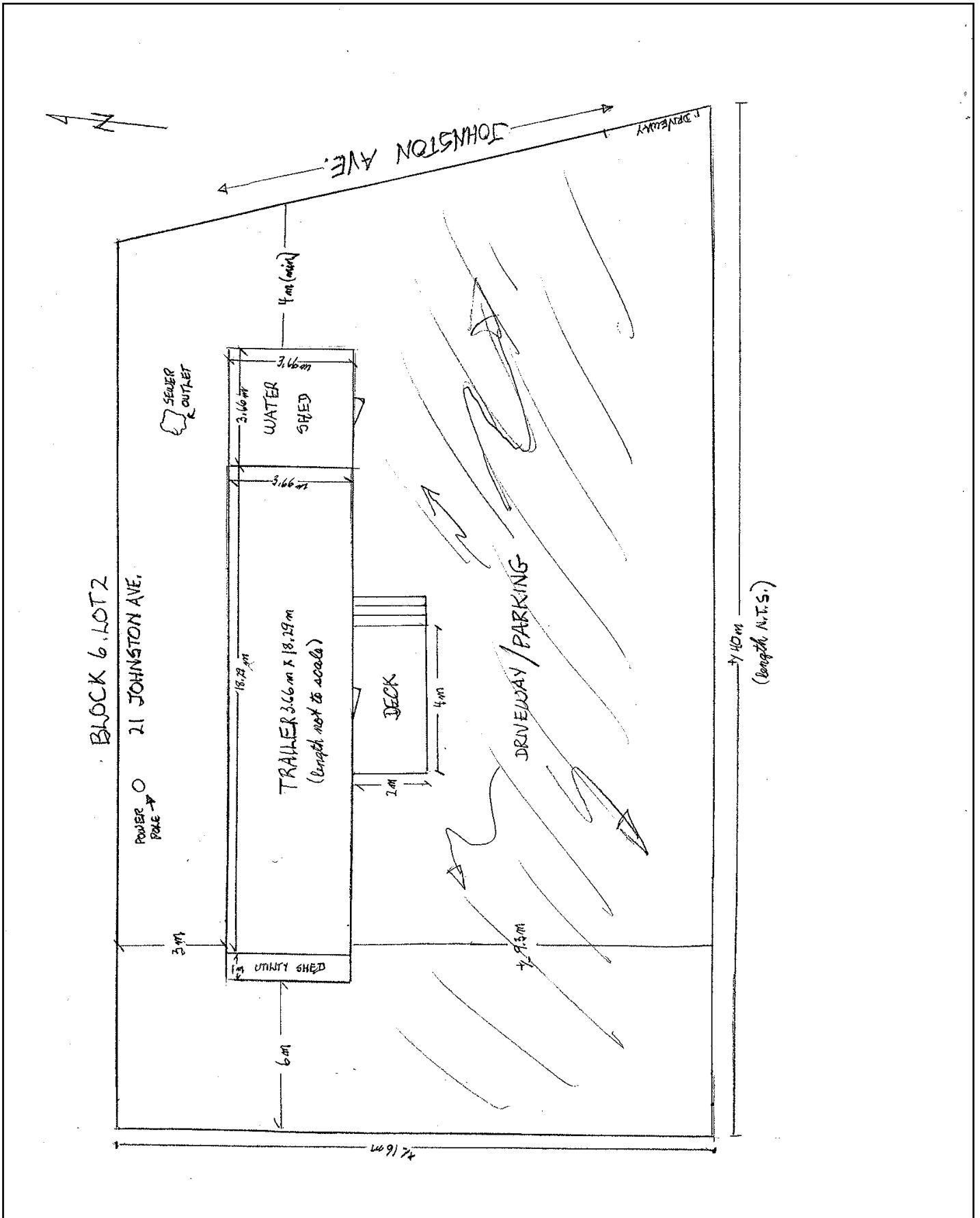
This map is a user-generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.
Date Printed: 25-May-2021



Notes



Legend



Schedule E: Notice of Proposed Development Template

Notice of Proposed Conditional use in Village Residential Zone

Date of Notice	May 25, 2021	File No.21-03
Place	Teslin Recreation Center	
Date & Time of Public Meeting	June 14, 2021 7:30pm	
Subject	TTC would like to construct a community care facility (safe house) at # 21 Johnston Ave, Legal address Block 6, Lot 2	

The Village of Teslin Council will consider an application regarding issuance of a conditional use development permit during the council meeting of June 14, 2021 at 7:30pm. This meeting will be held at the Teslin recreation center, teleconference will be available for individuals who are not able to attend in person.

The purpose of the proposed application is to construct a community care facility (Safe House) at #21 Johnston Ave.

Subject Property

Civic Address: # 21 Johnston Ave.

Legal Description: Block 6, Lot 2

Zoning: Village Residential

Inspection of Application.

The proposed development and related documents, are available at the Village of Teslin offices. Or you can contact the Ted Lambert for further information at 867-334-8486.

Public Input

The Village of Teslin Council will consider this application and any public submissions at the regular Council meeting on June 14, 2021 at 7:30 pm in the Teslin Recreation Center.

Teleconference will be available for individuals who are not able to attend in person. If you believe your interests will be affected by the proposed development, you may provide written comments by email to shelley.hassard@teslin.ca or by mail to the Village of Teslin, Box 130 Teslin, Yukon Territory, Y0A 1B0, prior to Noon on Wednesday June 9th, 2021.

Decision

The Village of Teslin Council will make a decision regarding conditional use upon receipt of a recommendation from the staff, after the public input.

Site Plan attached.

For more information, contact:

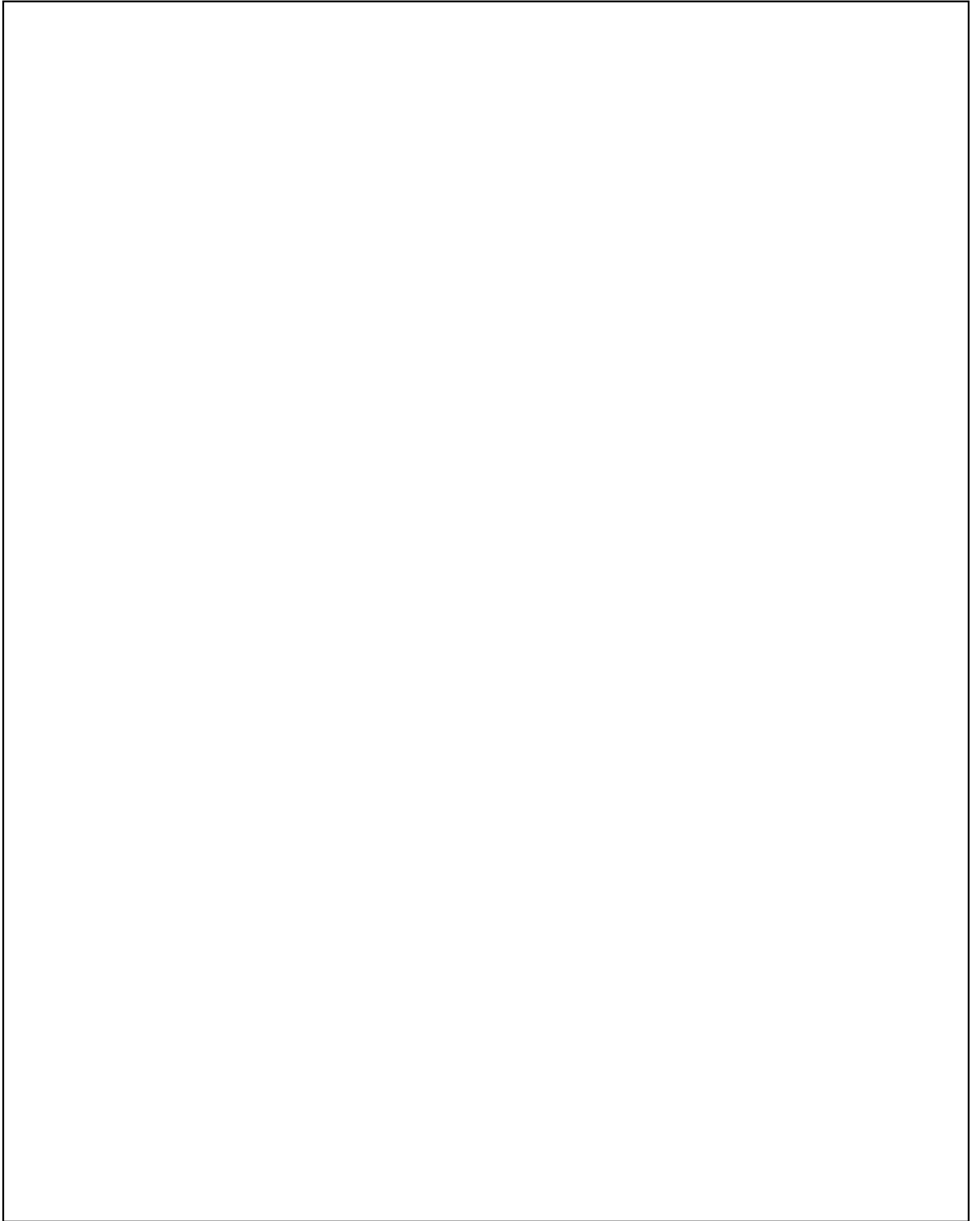
Shelley Hassard, CAO

Village of Teslin

Admin.teslin@teslin.ca

T: (867) 390-2530

F: (867) 390-2104



Village of Teslin
Briefing Note

FROM: Shelley Hassard, CAO, Village of Teslin

TO: Mayor & Council, Village of Teslin

DATE: June 10, 2021

REGARDING: Land Use & Development Permit Review – Lot 2 Block 6

BACKGROUND

- Teslin Tlingit Council (TTC) submitted a Land Use & Development Permit application dated May 25th, 2021, for VOT's review.
- The proposed development includes the construction of a safe house. The intent of the proposed development is to install a trailer with two separate housing units.

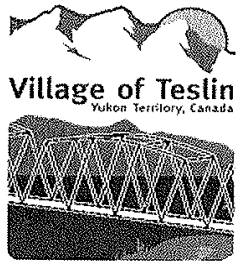
ISSUE

- According to VOT's Zoning Bylaws, this type of development requires conditional use approval in Village Residential zoned areas. Conditional Uses means that a use may be permitted in a particular zone if it can be shown that such a use will comply with all the conditions and standards of the zone.
- The difference between a regular development permit and a conditional use permit is that the conditional use permit must be approved by Village Council.
- Conditional uses require approval from Village Council and does not require a zoning amendment, or bylaws or bylaw readings. While somewhat similar in process, these conditional uses are usually contemplated as opposed to a zoning amendment that mostly introduces something completely new.
- As part of the conditional use review process, notifications were sent to all other property owners within 100m from the proposed development.
- No responses were received from adjacent and neighboring property owners.

CONSIDERATIONS

- In VOT's bylaws, a safe house means a community care facility. Community care facilities are listed as a conditional use under Village Residential zoned areas.
- If a development use permit application (including conditional use permits) meets all zoning requirements Council must either approve, deny, or approve with conditions. If denied, VOT doesn't have an appeal process for conditional use permit reviews.
- If an application is refused by the Development officer or Council another application on the same site for the same or similar use as the previously applied for, shall not be accepted from the same or any applicant until at least 12 months after the date of refusal.
- The social development section 2.7.6 of the OCP lists a safe house as an important community space that is needed to assist with meeting the social development objective by providing a safe house for people leaving difficult relationships.
- Section 2.7.6.3 of the OCP states the Village of Teslin will work closely together with TTC, senior levels of government, and others, to establish a safe house and other community facility as needed within the community.
- A safe house is an infrastructure priority in the Teslin 10-year joint community development plan.

RECOMMENDATION The CAO recommends that the Village Council approve the conditional use development permit for TTC to construct/install a safe house on lot 2, Block 6 (#21 Johnston ave).



MEMO

To: Mayor and Council

From: Cole Hunking

Date: June 9, 2021

Re: Award Contract to Taylor Architecture Group for Site Reviews & Cost Estimates – Recreation Complex and Municipal Center.

We asked for proposals for site reviews and cost estimates from architects off the SOA lists.

Only one consultant replied So, I recommend VOT award a contract for this work. The proposal is attached

Cole Hunking

A handwritten signature in black ink, appearing to read "Cole Hunking". The signature is stylized and fluid.

Proposal for Architectural & Engineering Services:

Site Reviews & Cost Estimates –
Recreation Complex and Municipal Centre

Teslin, Yukon

Prepared for: Village of Teslin

c/o: Colliers Project Leaders

Attn: Nicole MacDonald, Project Manager

June 8th, 2021



Waterfront Station: Suite 100, 2237 2nd Ave, Whitehorse, Yukon, Y1A 0K7 ☎ tag@tagyk.com ☎ www.tagyk.com

Summary

Taylor Architecture Group (TAG) is pleased to provide the Village of Teslin with a proposal for architectural & engineering site reviews and cost estimating services for two municipal buildings. This proposal details how TAG will execute the project, including information about the project team, methodology, schedule, and our proposed fees and expenses.

Team

Architectural and engineering services will be provided by the following personnel:

Taylor Architecture Group

Team lead: Simon Taylor, Principal, Architect NWTAA, OAA, AANB, MRAIC
 Site review & architectural drafting: Quinn Yang, Intern Architect NWTAA
 Cost estimating: Christopher Oland, Managing Associate, Architect NWTAA

TAG Engineering

Site review & mechanical drafting: Andrew Marston, EIT
 Mechanical engineering lead: Elaine Gillespie, P.Eng. (NAPEG, APEY, APEGA), LEED AP BD+C
 Electrical engineering lead: Piotr Ziminski, P.Eng (APEY, NAPEG)
 Electrical drafting (*if required*): Brandon Jacobs, EIT

Methodology

Project Intent

The intent is to provide review/documentation services related to two buildings in Teslin –

1) Recreation Complex

- Take site measurements
- Produce as-built drawings
- Provide itemized cost estimates for the following potential upgrades:
 - Arena
 - o Use portion of existing mezzanine to expand gym/fitness room
 - o Replace rubber flooring throughout
 - o Replace exterior doors
 - o Replace 3 exterior shop (garage) doors
 - o Upgrade change rooms and add in-floor heating
 - o Upgrade public washrooms
 - o Overall facelift
 - o Replace envelope (assume full)
 - Recplex
 - o Replace envelope (likely needs further assessment first but assume full)
 - o Upgrade air handling unit
 - o Upgrade washrooms, doors into new addition (see below)
 - o Upgrade kitchen
 - Curling rink
 - o Replace envelope (likely needs further assessment first but assume full)

- Replace flooring with concrete with both cooling and heating pipes (for both ice sheets and heating for other uses)
- Entire building
- Replace all exterior doors
- New roof
- Build an addition connecting Recplex and curling rink to main entrance – removing one curling sheet; adding new north-end entrance, viewing area and bowling lanes

2) Municipal Centre

- Take site measurements
- Produce as-built drawings

The as-built drawing sets, once prepared, will provide the information required for moving forward with a larger design involvement. This larger involvement will include a combination of electrical upgrades, mechanical upgrades, and envelope upgrades to both buildings.

The potential scope of upcoming design work provided by the client is listed below. This work is to be undertaken under a separate contract once the project scope and budget is confirmed:

- A) Initial mechanical and electrical (energy) upgrades according to energy audits prepared by 3D Energy Ltd
 - a. Municipal Centre – DHW circulation pump timer, controls (thermostat/networking) upgrade, LED lighting on exterior only, low-flow water fixtures
 - b. Rec Complex – LED lighting on exterior and interior, change room occupancy sensors, low-flow water fixtures
- B) Further energy upgrades to the Municipal Centre to be completed in 2022:
 - a. Increased wall insulation and/or full building envelope upgrade (to be determined)
 - b. New exterior person doors (5 single doors, 2 sets of double doors at front entry)
 - c. New windows and energy efficient blinds
 - d. New exterior overhead/shop doors (7)
 - e. Removal of 1 overhead/shop door (room 118) for space conversion to storage
 - f. New metal roofing
 - g. Overall heating system upgrade – potentially installation of in-floor low temperature heating system and low-temperature condensing boilers (current heating is fin/tube in offices and unit heaters in shop areas)
- C) Envelope upgrade to Rec Complex arena

Existing Information

The client has provided the following documents:

- Aerial image of the Recreation Complex site
- Recreation Complex Partial Floor Plan with mark-up showing potential addition
- Sketch of potential addition to curling rink
- Detailed Energy Assessment – Teslin Municipal Center (3D Energy Ltd)
- Detailed Energy Assessment – Teslin Recreation Complex (3D Energy Ltd)

Project Approach

Following acceptance of this proposal, TAG will attend a start-up meeting with the client team (Colliers Project Leaders and the Village of Teslin) to confirm project details including:

- Points of contact / key personnel
- Schedule
- Overall requirements, constraints and objectives

During this meeting, TAG will confirm the best dates for a two-day site visit to Teslin. These dates are tentatively suggested to be June 16-17.

Two members of TAG's team (one architectural and one engineering professional) will travel to Teslin to take interior and exterior site photos and measurements of the two buildings. These will be used to generate a set of as-built drawings for both buildings. While on site, TAG will also assess the condition of the existing systems – mechanical, electrical, and envelope.

Based on the information collected, TAG will provide itemized cost estimates for the specified upgrades to the Recreation Centre, along with an assessment report outlining TAG's findings from the visit to site. It is understood that these are required for a funding application due on July 6th, and that the client would like to receive costing information before the end of June.

Schedule

Outlined below is a suggested schedule for this phase of the project.

Anticipated Project Timeline

Phase or Task	Duration	Estimated end date
Project start-up	1 week	June 11 th , 2021
Site visit to Teslin	2 days	June 16-17 th
Preparation of as-built drawings for Recreation Complex	1 week	June 24 th
Submission of Recreation Complex cost estimates	1 day	June 25 th
Preparation of as-built drawings for Municipal Centre	1 week	July 2 nd , 2021

All suggested dates are contingent on the client team's acceptance of this proposal, and issuance of comments/approvals to proceed in alignment with the timeline given.

Fees and Expenses

Shown below are TAG's proposed fees and expenses for the scope of work described.

	Architectural		Mechanical		Electrical		
	Quinn	Chris	Andrew	Elaine	Brandon	Piotr	
Hourly rate	\$ 130	\$ 195	\$ 140	\$ 200	\$ 140	\$ 200	
Travel expenses							Item subtotal
Travel time (4h roundtrip, WH to Teslin)	\$ 520		\$ 560				\$ 1,080
Mileage (400km roundtrip)	\$ 252		\$ -				\$ 252
Hotel (1 night)	\$ 215		\$ 215				\$ 430
Per diems (2 days)	\$ 245		\$ 245				\$ 490
Travel expenses subtotal							\$ 2,252
Fee estimates							Task subtotal
Recreation Complex							
As-built measurements (hours on site)	\$ 1,040		\$ 1,120				\$ 2,160
As-built drawings	\$ 2,080						\$ 2,080
Assessment reporting	\$ 1,560	\$ 390	\$ 560	\$ 400		\$ 400	\$ 3,310
Cost estimates for specified upgrades		\$ 780					\$ 780
Fee subtotal - Recreation Complex							\$ 8,330
Municipal Centre							Task subtotal
As-built measurements (hours on site)	\$ 1,040		\$ 1,120				\$ 2,160
As-built drawings	\$ 2,080						\$ 2,080
Assessment reporting	\$ 1,560	\$ 390	\$ 560	\$ 400		\$ 400	\$ 3,310
Fee subtotal - Municipal Centre							\$ 7,550
Total Fees							\$ 18,132
Project administration fee & office disbursements							\$ 500
Total Fees & Expenses							\$ 18,632

Fee assumptions and scope limitations:

1. GST is not included in the above fees & expenses, and will be applied to each invoice.
2. This proposal does not include design or construction documentation services.

The proposed compensation is based on our understanding of the project and the scope of Professional Services required. Where services beyond those described above are required for the project and agreed upon by the Client before expenditure, these will be invoiced as Additional Services. Where it is not possible or reasonable to determine an agreed Fixed Fee, services can be invoiced as Time Charges at the Hourly Rates listed for individual staff.

Design Team Hourly Rates

Simon Taylor:	\$210
Chris Oland:	\$195
Quinn Yang:	\$130
Elaine Gillespie:	\$200
Andrew Marston:	\$140
Piotr Ziminski:	\$200
Brandon Jacobs:	\$140

Terms and Notes to Fee Proposal

1. TAG reserves the right to negotiate additional fees if the scope of the work varies from the aforementioned Project Understanding or Contract.
2. Per hour portions of work are based on TAG's 2020 Standard Hourly Charge-Out Rates.
3. If, during the term of this project, circumstances or conditions that were not originally contemplated by or known to TAG are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms listed in the request for proposals, TAG reserves the right for renegotiations of appropriate portions of this proposal. TAG will notify the Client of the changed conditions necessitating renegotiations, and TAG and the Client shall promptly and in good faith enter into renegotiations of this proposal to address the changed conditions.
4. TAG's fees do not include any specialty subconsultant work. If specialty subconsultant is required during the life of the project, a project management and administration fee for the hire and coordination of specialized sub-consultants will be billed at 20% mark-up of the sub-consultant fee.
5. Due to the increasing costs of professional liability insurance, we confirm that we are undertaking this project on the basis that our liability is limited to the amount for which we are insured. Should we be required to increase our liability insurance, then the additional cost for this would be added to our fees.
6. A flat rate disbursement (FRD) recovery charge is included in the fees to cover miscellaneous project expenses, internal incidental printing, copying and plots, film, CDs and report materials; communications expenses (e.g., faxes, office and mobile phones, cell phones, pagers, and other devices); office expenses (e.g., postage, couriers, equipment, common software and other supplies); staff local mileage; and archive maintenance. No supporting document will be provided with our invoices
7. Project specific charges, such as subconsultants; travel, accommodations and meals; project specific printing of deliverables; consumables; usage charges for specialized field equipment and company owned, leased or rented project vehicles; external testing lab charges and other external services charges; specialized computer software costs; and other significant project specific expenses will be invoiced in addition to labor fees and to the flat rate disbursement. These costs are included in the fee.
8. Where not stated as being included in the fees, project specific subconsultant, contractor, lab and other similar third-party charges will be charged as invoiced with a twenty percent (20%) markup.
9. Since reports can be submitted digitally, we have not included any estimated disbursements to cover printing costs. Cost for the reproduction of Construction Documents (plans, drawings and specifications) for Tender or Construction purposes is not included in our quoted fees.
10. Goods and Services Tax (GST) is not included in any fee statements but will be charged if and when applicable.

TAG

11. Fees and expenses will be invoiced on a monthly basis by the percentage complete with payment due in 30 calendar days. An invoice unpaid after 30 days shall bear interest calculated monthly at the rate equal to the Canada Revenue Agency's (CRA) monthly rate for unpaid corporate tax.
12. This Fee Proposal is valid for 30 days from date of proposal. After that, TAG reserves the right to renegotiate Fees, Expenses and deliverables schedule.
13. Project specific charges, such as subconsultants; travel, accommodations and meals; project specific printing of deliverables in large format exceeding tabloid size; consumables; usage charges for specialized field equipment and company owned, leased or rented project vehicles; external testing lab charges and other external services charges; specialized computer software costs; and other significant project specific expenses will be invoiced in addition to labor fees and to the flat rate disbursement.

Indemnification

Subject to the limitation of liability, the Consultant and the Client shall each indemnify and hold harmless the other from and against all claims, demands, losses, costs, damages, actions, suits or proceedings in respect of claims by a third party, provided such claims are not attributable to:

- .1 negligent performance of professional services by the Consultant or by those for whom the Consultant is responsible in law, or
- .2 a breach of this agreement by the party from whom indemnification is sought.

Limitations of Liability

Client agrees to pay TAG's full insurance deductible cost per claim (\$25,000) per consultant.

Any and all claims, whether in contract or to which the client has or may have against the Consultant in any way arising out of or related to the Consultant's duties and responsibilities, including those arising from indemnification as described in this agreement, shall be limited in amount to the amount of insurance covering provided, as noted below, of the agreement that is available at the time the claim is made.

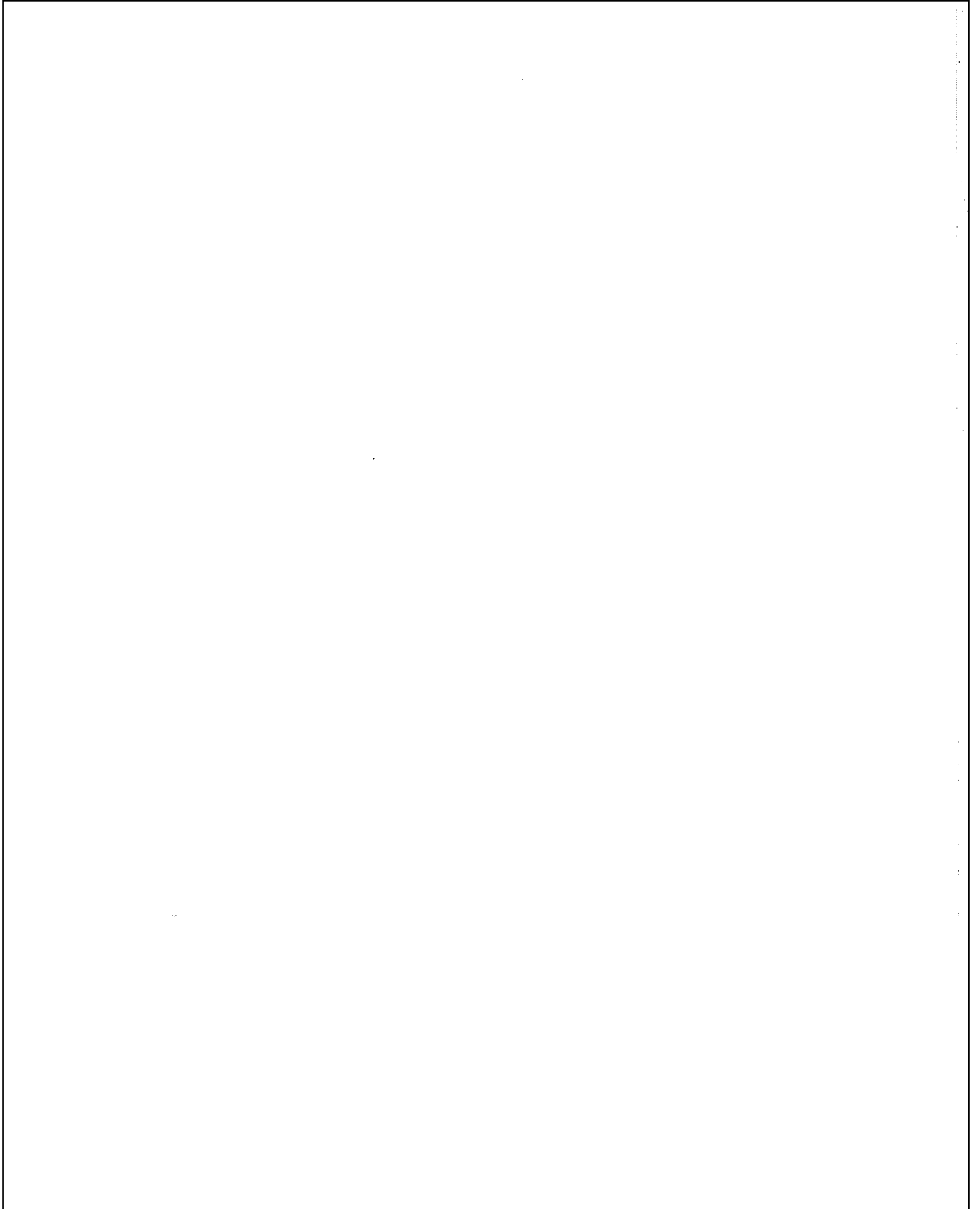
Professional liability insurance to be carried by the *Consultant* shall be a claims made policy with limits of not less than \$ 1,000,000 per claim, with an aggregate limit of not less than \$ 1,000,000 within any policy year. This policy shall be maintained continuously from the commencement of the *Services* and, subject to commercial availability, for a minimum of three years after the *Project Completion* date (i.e. completion of Consultant's services as noted in this agreement). The *Client* acknowledges that the actual amount of insurance available at any given time under a claims made policy will be dependent on the aggregate amount of all claims made during a policy year. The Consultant's liability pursuant to shall be limited to \$1,000,000.

Conclusion

Taylor Architecture Group appreciates the opportunity to undertake this project with Colliers Project Leaders and the Village of Teslin. If you have any questions, clarifications, or requests, feel free to contact me.

Sincerely,

Simon Taylor
Taylor Architecture Group
June 8th, 2021



SCHEDULED MEETINGS AND OTHER IMPORTANT DATES

Scheduled Meetings	
July 12,2021 7:30pm in the Recplex	Regular Council Meeting
August 9,2021 7:30pm in the Recplex	Regular Council Meeting
September 13,2021 7:30pm in the Recplex	Regular Council Meeting
September 27,2021 7:30pm in the Recplex	Regular Council Meeting

<u>Other Event Dates</u>	
June 25-27, 2021	Baseball Tournament